



# Aviation Electronics Technician - Organizational Level (ATO)

June 2022





## United States Navy Ethos

We are the United States Navy, our Nation's sea power - ready guardians of peace, victorious in war.

We are professional Sailors and Civilians - a diverse and agile force exemplifying the highest standards of service to our Nation, at home and abroad, at sea and ashore.

Integrity is the foundation of our conduct; respect for others is fundamental to our character; decisive leadership is crucial to our success.

We are a team, disciplined and well-prepared, committed to mission accomplishment. We do not waver in our dedication and accountability to our Shipmates and families.

We are patriots, forged by the Navy's core values of Honor, Courage and Commitment. In times of war and peace, our actions reflect our proud heritage and tradition.

We defend our Nation and prevail in the face of adversity with strength, determination, and dignity.

We are the United States Navy.



### The Sailor's Creed

I am a United States Sailor.

I will support and defend the Constitution of the United States of America and I will obey the orders of those appointed over me.

I represent the fighting spirit of the Navy and those who have gone before me to defend freedom and democracy around the world.

I proudly serve my country's Navy combat team with Honor, Courage, and Commitment.

I am committed to excellence and the fair treatment of all.

# CAREER ROADMAP

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## Airman Recruit to Master Chief Roadmap

The educational roadmap below will assist Sailors in the Aviation Electronics Technician - Organizational Level community through the process of pursuing professional development and advanced education using various military and civilian resources e.g. PQS program; JST Joint Service Transcript; E-Learning; Navy College Network; etc. Successful leadership is the key to military readiness and will always require a high degree of technical skill, professional knowledge, and intellectual development.

## What is a Career Roadmap for Aviation Electronics Technician - Organizational Level?

Aviation Electronics Technician - Organizational Level roadmaps are just what the name implies - a roadmap through the Enlisted Learning and Development Continuum from Airman Recruit through Master Chief. The principal focus is to standardize a program Navy wide by featuring the existing skills necessary to be successful in the Navy. The ultimate goal of a roadmap is to produce a functional and competent Sailor.

## What is the Enlisted Learning and Development Continuum?

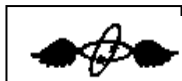
Enlisted Learning and Development Continuum is the formal title given to the curriculum and process building on the foundation of Sailorization beginning in our Delayed Entry Program through Recruit Training Command and throughout your entire career. The continuum combines skill training, professional education, well-rounded assignments, and voluntary education. As you progress through your career, early-on skill training diminishes while professional military education gradually increases. Experience is the ever-present constant determining the rate at which a Sailor trades skill training for professional development.

## Do Sailors have to follow the Roadmap?

Yes. The Aviation Electronics Technician - Organizational Level roadmap includes the four areas encompassed by the Continuum in Professional Military Education to include; Navy Professional Military Education (NPME), Joint Professional Military Education (JPME), Leadership and Advanced Education.

Some training and education is mandatory (Recruit Training, E-Learning, etc.). Some may be directed by your chain of command (Microsoft Excel and PowerPoint courses), and the remainder is voluntary (MNP, E-Learning, college courses, etc.). Sailors are advised to seek out mentors, including your Command Master Chief, Senior Enlisted Advisor, Leading Chief Petty Officer, Leading Petty Officer and Command Career Counselor, and to make use of your Navy College Virtual Education Center (VEC) or OCONUS Education Office's vast resources. All are uniquely qualified to help you along the way.

## Notes:

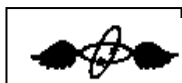


## AT CAREER PATH (AW)



Aviation Electronics Technicians work with some of the most advanced avionics equipment in the world and repair a wide range of aircraft electrical and electronic systems. Using wiring diagrams or schematics, repair jobs can range from trouble-shooting complex analog aircraft systems to state-of-the-art computer-controlled systems; affecting repairs down to either a modular or component level. Most of these technicians are trained in computers to support state-of-the-art automatic test equipment.

YEARS OF SERVICE	CAREER MILESTONES	AVERAGE TIME TO ADVANCE	COMMISSIONING OR OTHER SPECIAL PROGRAMS	SEA/SHORE FLOW	TYPICAL CAREER PATH DEVELOPMENT
25-30	AVCM	22.1 Yrs	CSEL	36/36	Follow-on Shore/Sea Tours.
22-25	AVCM ATCS	22.2 Yrs 17.9	CSEL, CWO, Detailer, Rating Specialist, Spec Recon Team (SRT), Blue Angels, LCAC	36	4 <sup>th</sup> Sea Tour Billet: Div CPO/Supervisor, Maint/Prod Ctrl Sup/Coord, QA Sup. MMCPO (724B) Duty: Squadron, AIMD, CVW/WING
19-22	ATCS ATC	17.9 Yrs 14.1	CWO, CSEL, Rating Detailer/Rating Specialist, ECM, Placement, Brig Duty, Naval Academy Company Advisor, LCAC	36	3 <sup>rd</sup> Shore Tour Billet: Technician, Supervisor, Div Sup, Instructor, QA Sup, Maint/Prod CPO/Asst/Coord. Duty: NAS, FRC, AIMD, NPC, COMFRC, Wing, NATEC, PMA Qualification: Prod/Maint Ctrl, QA Sup, SEA
15-19	ATCS ATC AT1	17.9 Yrs 14.1 8.5	MECP, OCS, LDO, CWO, CSEL, RDC, Rating Detailer/Rating Specialist, ECM, Placement, Equal Opportunity Advisor, Drug and Alcohol Counselor, Spec. Recon Team (SRT), Blue Angels, LCAC	48	3 <sup>rd</sup> Sea Tour Billet: Maint Sup, AV/WEP Div CPO, Maint/Prod Ctrl Coord/Sup, Sqdrn Trng, Aviation Safety, QA Sup, AMMT Duty: CVN/L-Class, Squadron, CNAP, CNAL Qualification: SEA, Supervisor, Prod/Maint Ctrl Safe For Flight qualified
12-15	AT1	8.5 Yrs		36	2 <sup>nd</sup> Shore Tour Billet: Maint Tech, Maint Sup, RDC, Instructor, Supervisor, Maint/Prod Ctrl Coord, QAR. Duty: FRS, FRC, NATTC, CNATT, Wing, PERS Qualification: QAR, LPO, Supervisor, Prod/Maint Ctrl, Master Training Specialist if assigned as instructor (not previously assigned)
8-12	AT1 AT2	8.5 Yrs 3.8		48	2 <sup>nd</sup> Sea Tour Billet: Maint Tech, IMA Tech, Maint Team, Safety PO, QAR, Supervisor, Maint Liaison Duty: Squadron, FRC, AIMD, SEAOPP DET, DEVGRU Qualification: EAWS, W/C Sup, CDI, QAR, Advanced NEC Training, LPO, PC, CDQAR



## AT CAREER PATH (AW)

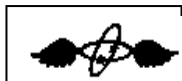


YEARS OF SERVICE	CAREER MILESTONES	AVERAGE TIME TO ADVANCE	COMMISSIONING OR OTHER SPECIAL PROGRAMS	SEA/SHORE FLOW	TYPICAL CAREER PATH DEVELOPMENT
5-8	AT2 AT3	3.8 Yrs 1.8	MECP, STA-21, Naval Academy, NROTC, LDO, RDC, Recruiter, Detailer, Instructor Duty	36	1 <sup>st</sup> Shore Tour Billet: IMA Tech, CORR CTRL, QA, CAL Tech, Instructor Duty: Squadron, FRC, NATTC, NRC Qualification: CDI, CDQAR, 2M (micro/mini), Journeyman's License, NEC 805A, Master Training Specialist if assigned as Instructor
1-5	AT3	1.8 Yrs	MECP, STA-21, Naval Academy, NROTC	50	1 <sup>st</sup> Sea Tour Billet: Maintenance Tech, Plane Captain, CORR CTRL, CAL Tech Duty: Squadron/AIMD Qualification: Plane Captain, EAWS, Workcenter, CDI
1+/-	ATAN ATAA Accession Training	9 Months			Recruit Training; AT "A" School (AT Core; I or O Level Strand) Platform "C" School

Notes:

1. "A" School is not required.
2. This is a compression rating – AT/AE ratings compress to AV rating at Master Chief
3. Per the Advancement Manual (BUPERSINST 1430.16F), advancement to AVCM requires citizenship and access to classified information prior to advancement eligibility
4. AT Rating requires a DONCAF adjudicated security clearance and is not waivable
5. List of common acronyms applicable to this career path:

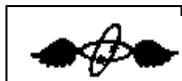
AIMD	Aircraft Intermediate Maintenance Dept
AMI	Aviation Maintenance Inspection
AMMT	Aviation Maintenance Management Team
APU	Auxiliary Power Unit
APT	Aviation Program Team
AT	Aviation Electronics Technician
AV/WEP	Avionics / Weapons
BUPERS	Bureau of Naval Personnel
CAL Tech	Calibration Technician
CDI	Collateral Duty Inspector
CDQAR	Collateral Duty Quality Assurance Rep
CMEO	Command Managed Equal Opportunity
CNAF	Commander Naval Air Forces
CNAL	Commander, Naval Air Forces Atlantic



## AT CAREER PATH (AW)



CNAP	Commander, Naval Air Forces Pacific
CNATT	Center for Naval Aviation Technical Training
COMFRC	Commander Fleet Readiness Center
CORR CTRL	Corrosion Control
CPOA	Chief Petty Officer's Association
CSEL	Command Senior Enlisted Leader
CWO	Chief Warrant Officer
DCTT	Damage Control Training Team
DET	Detachment
DEVGRU	Development Group
EAWS	Enlisted Air Warfare Specialist
ECM	Enlisted Community Manager
FCPOA	First Class Petty Officer's Association
FDNF	Forward Deployed Naval Forces
FRC	Fleet Readiness Center
FRS	Fleet Readiness Squadron
GFRC	Ground and Flight Risk Clause
GGR	Government Ground Representative
I-Level	Intermediate Level
IMA	Intermediate Maintenance Activity
LCAC	Landing Craft Air Cushion
LCPO	Leading Chief Petty Officer
LDO	Limited Duty Officer
LPO	Leading Petty Officer
MCI	Material Condition Inspection
MECP	Medical Enlisted Commissioning Program
MPA	Maintenance Program Assist
MTS	Master Training Specialist
NAS	Naval Air Station
NATEC	Naval Air Technical Data and Engineering Service Command
NATTC	Naval Air Technical Training Center
NPC	Navy Personnel Command
NROTC	Navy Reserve Officer Training Corps
OCS	Officer Candidate School
O-Level	Organizational Level
OOD	Officer of the Deck
PERS	Personnel
PMA	Program Management Activity
PO	Petty Officer
QA	Quality Assurance
QAR	Quality Assurance Representative
QAS	Quality Assurance Supervisor
RDC	Recruit Division Commander
SEA	Senior Enlisted Academy



## AT CAREER PATH (AW)



SEAOPPDET	Sea Operational Detachment
SFF	Safe For Flight
SRT	Special Reconnaissance Team
STA-21	Seaman To Admiral
VX	Air Test and Evaluation Squadron

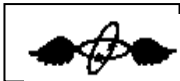
### Considerations for advancement from E6 to E7

#### 1. Sea Assignments

- Notes regarding Special Reconnaissance Teams (SRT/NSWDG):
  - Enlisted members operate in small detachments maintaining and flying Unmanned Aircraft Systems (UAS). Requires special screening and extensive training
  - “Ranked” evaluations or documentation utilizing the following qualifications is indicative of excellence and ability to lead, and qualify in other platforms of aircraft
  - Basic qualifications
    - Combat Support
    - UAS Operator
    - UAS Maintenance
    - Expeditionary Warfare Specialist
- Documentation of utilizing in-rate basic and advanced qualifications
  - Collateral Duty Inspector basic qualification (CDI)
  - Quality Assurance Representative advanced qualification (QAR)
- Utilizing/documentation of usage of advanced qualifications
  - APU / High-Power / Low-Power Turn Qualification / Yellow/Green/Black Belt certifications
  - Documentation of usage/impact of basic and advanced qualifications is essential
  - Out-of-rate qualifications (multi-workcenter/full systems CDI/CDQAR/QAR, etc.) are indicative of character and ability to lead and communicate at the department level
- At least one warfare pin (AW primary)
- At least one command collateral duty (Primary or Alternate)
- Should have served as LPO or Assistant LPO of production OR staff division
  - Production Control
  - Quality Assurance
  - Maintenance Control
  - Production Division/Work Center
- Safe-For-Flight (SFF) Qualification (O-Level) / Production Control (I-Level)
  - SFF / Production Control qualification is not required for advancement to E-7 but is an advanced qualification for a E-6. E-6's holding the SFF / Production Control qualification WITH documentation of experience utilizing the qualification at sea OR shore should be given high consideration for advancement
- Phase Supervisor/Coordinator (typically required prior to SFF qualification)
- Production Control qualified (if assigned to CVN/LHA/LHD AIMD)
- If billeted to a ship, attainment of minimum shipboard quals is prudent. At a minimum, the following qualifications should be achieved and kept current: 3M (301-306), DC(301-313)
- Watch qualifications onboard: Petty Officer of the Watch, Junior Officer of the Deck (JOOD)
- Collateral duties / Mess Involvement
  - FCPOA position (president/secretary/treasurer/etc.)
  - Sailor 360 involvement
  - Documentation of performance and impact from command involvement/command collateral duty performance

#### 2. Shore Assignments

- Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively at the department OR command level
  - RDC / Instructor / Recruiter / PERS / BUPERS



## AT CAREER PATH (AW)



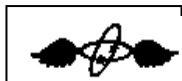
- Personnel assigned to RTC, OTC and Naval Academy as a Recruit Division Commander, are carefully screened and selected for this high priority assignment.
- Attainment of Master Training Specialist (MTS) qualification if eligible
- Notes regarding Naval Special Warfare UAS (SRT/ATC)
  - NSW UAS Instructors work in UIC's that are designed to retain select, experienced NSW UAS personnel to train incoming UAS operators in special warfare and UAS maintenance/flight operations. Designation as a NSW UAS Instructor is indicative of excellence and ability to lead at the department/command level
- Attainment and utilization of advanced qualifications at the journeyman level
- Safe-For-Flight (SFF) Qualification (O-Level) / Production Control (I-Level)
  - SFF / Production Control qualification is not required for advancement to E-7 but is an advanced qualification for a E-6. E-6's holding the SFF / Production Control qualification WITH documentation of experience utilizing the qualification at sea OR shore should be given high consideration for advancement
- Phase Supervisor/Coordinator (typically required prior to SFF qualification)
- Utilizing/documentation of usage of advanced qualifications
  - APU / High-Power / Low-Power Turn Qualification
  - Documentation of usage/impact of basic and advanced qualifications is essential
  - Out-of-rate qualifications (multi-workcenter/full systems CDI/CDQAR/QAR, etc.) are indicative of character and ability to lead and communicate at the department level
  - Aviation Program Team (APT)
    - APT provides oversight of contract requirements in support of the GFR, GGFR, and COR in areas to include maintenance management, safety, QA, and property control
    - GGR's are responsible for surveillance and oversight of contractor aircraft ground operations as part of an Aviation Program Team. Designation as a GGR is considered an advanced qualification for E-6's and may only be granted to top-performing E-6's in a program team
- Collateral duties / Mess Involvement
  - FCPOA position (president/secretary/treasurer/etc.)
  - Sailor 360 involvement
  - Documentation of performance and impact from command involvement/command collateral duty performance

### **Considerations for advancement from E7 to E8**

#### **1. Sea Assignments**

- Notes regarding Special Reconnaissance Teams (SRT/NSWDG):
  - Enlisted members operate in small detachments maintaining and flying Unmanned Aircraft Systems (UAS). Requires special screening and extensive training
  - "Ranked" evaluations or documentation utilizing the following qualifications is indicative of excellence and ability to lead, and qualify in other platforms of aircraft
  - Basic qualifications
    - Combat Support
    - UAS Operator
    - UAS Maintenance
    - Expeditionary Warfare Specialist
- At least one warfare pin (AW primary)
- Staff Duty
  - Wing Advisor / CNAF Inspection Team
  - Successful tour is indicated by documented superior performance since teams are comprised of subject matter experts
- Safe for Flight (SFF) Qualification if stationed at the O-Level (Squadron)
  - SFF Qualified on at least one aircraft platform if stationed at VX Squadron
- At least 12 months in a command role / billet
  - Maintenance / Production Control (Desk Chief)
  - Division LCPO
  - Detachment LCPO





## AT CAREER PATH (AW)



- Documentation of superior performance in a primary duty
  - Evidenced by inspection results such as AMI/MPA/MCI/etc. where aviation-type inspections are performed
- Strong consideration for designation and documentation as a Detachment (DET) LCPO
  - Rescue DETs and DETs for new delivery aircraft do NOT qualify as Detachment LCPO
- If assigned to a sea-going vessel, attainment of minimum shipboard quals is prudent. At a minimum, the following qualifications should be achieved and kept current: 3M (304) and DCCT
- Watch qualifications onboard: Enlisted Section Leader, Officer of the Deck (OOD)
- Major command collateral duty with documented impact
- Collateral duties / Mess Involvement
  - CPOA involvement and collateral duties should be subordinate to primary duties
  - Sailor 360 involvement, leading, mentoring Sailors with results
  - Documentation of performance and impact from command involvement/command collateral duty performance

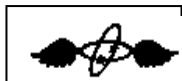
### 2. Shore Assignments

- Notes regarding Naval Special Warfare UAS (SRT/ATC)
  - NSW UAS Instructors work in UIC's that are designed to retain select, experienced NSW UAS personnel to train incoming UAS operators in special warfare and UAS maintenance/flight operations. Designation as a NSW UAS Instructor is indicative of excellence and ability to lead at the department/command level
- At least one warfare pin (AW primary)
- Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively in and out of community
  - RDC / Instructor / Recruiter / PERS / BUPERS
  - Personnel assigned to RTC, OTC and Naval Academy as a Recruit Division Commander, are carefully screened and selected for this high priority assignment.
  - Attainment of Master Training Specialist (MTS) qualification if eligible
- Staff Duty
  - Wing Advisor / CNAF Inspection Team / Gropund Government Representative
  - Successful tour is indicated by documented superior performance since teams are comprised of subject matter experts
  - Aviation Program Team (APT)
    - APT provides oversight of contract requirements in support of the GFR, GGFR, and COR in areas to include maintenance management, safety, QA, and property control
- At least 12 months in a command role / billet
  - Maintenance / Production Control (Desk Chief)
  - Division LCPO
  - Detachment LCPO
  - Documentation of superior performance in a primary duty
    - Evidenced by inspection results such as AMI/MPA/MCI/etc. where aviation-type inspections are performed
- Collateral duties / Mess Involvement
  - CPOA involvement and collateral duties should be subordinate to primary duties
  - Sailor 360 involvement, leading, mentoring Sailors with results
  - Documentation of performance and impact from command involvement/command collateral duty performance

### Considerations for advancement from E8 to E9

#### 1. Sea Assignments

- Notes regarding Special Reconnaissance Teams (SRT/NSWDG):
  - Enlisted members operate in small detachments maintaining and flying Unmanned Aircraft Systems (UAS). Requires special screening and extensive training
  - "Ranked" evaluations or documentation utilizing the following qualifications is indicative of excellence and ability to lead, and qualify in other platforms of aircraft
  - Basic qualifications



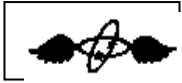
## AT CAREER PATH (AW)



- Combat Support
  - UAS Operator
  - UAS Maintenance
  - Expeditionary Warfare Specialist
- Advanced qualifications
  - Mission Commander (Pinnacle UAS qualification)
  - SFF
  - Instructor
  - Information Warfare Specialist
- The 724B NEC (Maintenance and Material Control Master Chief) is **NOT** required for advancement to E9.
- SEA (required)
- Successfully lead a Sea-going detachment
  - Rescue DETs and DETs for new delivery aircraft do not qualify as Detachment LCPO
- At least 12 months in a command role / billet
  - Maintenance / Production Control Supervisor
  - Division LCPO at I-Level
  - Quality Assurance Supervisor
  - Completion of an inspection cycle (AMI / MCI / MPA, etc.)
  - SRT LCPO
- At least one warfare pin
- Senior Enlisted Leader during absence of incumbent
  - Not required for advancement however a positive indicator of responsibility, character, integrity, and ability to lead at the command level
- If assigned to and sea-going vessel, attainment of minimum shipboard quals is prudent. At a minimum, the following qualifications should be achieved and kept current: 3M (304) and DCCT
- Watch qualifications onboard: Enlisted Section Leader, Officer of the Deck (OOD)
- Command Collateral with documented impact
- Collateral duties / CPOA Involvement
  - CPOA involvement and collateral duties should be subordinate to primary duties
  - Committee lead or alternate / selectee sponsor
  - Sailor 360 involvement, leading, mentoring Sailors with results
  - Documentation of performance and impact from command involvement/command collateral duty performance

### 2. Shore Assignments

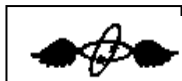
- The 724B NEC (Maintenance and Material Control Master Chief) is **NOT** required for advancement to E9
- SEA (required)
- At least 12 months in a command role / billet
  - Maintenance / Production Control Supervisor
  - Division LCPO at I-Level
  - Quality Assurance Supervisor
  - Maintenance Control Supervisor
  - Completion of an inspection cycle (AMI / MCI / MPA, etc.)
  - Documentation of impact of performance
- Staff Duty
  - Wing Advisor / CNAF Inspection Team / Ground Government Representative
  - Successful tour is indicated by documented superior performance since teams are comprised of subject matter experts
- Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively in and out of community
  - RDC / Instructor / Recruiter / PERS / BUPERS
  - Personnel assigned to RTC, OTC and Naval Academy as a Recruit Division Commander, are carefully screened and selected for this high priority assignment.
  - Attainment of Master Training Specialist (MTS) qualification if eligible



## AT CAREER PATH (AW)



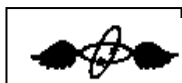
- Senior Enlisted Leader during absence of incumbent
  - Not required for advancement however a positive indicator of responsibility, character, integrity, and ability to lead at the command level
- At least one warfare pin
- Command Collateral Duty with documented impact
- CPOA involvement
- Sailor 360 / Initiation involvement (committee lead or alternate / selectee sponsor)



# **AT CAREER PATH** **FULL TIME SUPPORT (FTS)**



Aviation Electronics Technicians work with some of the most advanced avionics equipment in the world and repair a wide range of aircraft electrical and electronic systems. Using wiring diagrams or schematics, repair jobs can range from trouble-shooting complex analog aircraft systems to state-of-the-art computer-controlled systems; affecting repairs down to either a modular or component level. Most of these technicians are trained in computers to support state-of-the-art automatic test equipment.					
<b>YEARS OF SERVICE</b>	<b>CAREER MILESTONES</b>	<b>AVERAGE TIME TO ADVANCE</b>	<b>COMMISSIONING OR OTHER SPECIAL PROGRAMS</b>	<b>SEA/SHORE ROTATION</b>	<b>TYPICAL CAREER PATH DEVELOPMENT</b>
26-30	AVCM	22.8 Yrs	CSEL, 8CMC	36/36	Follow-on Shore Tours
23-26	AVCM ATCS	22.8 Yrs 18.6	CSEL, 8CMC/8CSC	36/36 48/36	4 <sup>th</sup> Sea Tour Billet: Maint MMCPO/SCPO CSEL/Dept LCPO Duty: Squadron Qualification: Senior Enlisted Academy
20-23	AVCM ATCS ATC	22.8 Yrs 18.6 14.9	CWO, CSEL, 8CMC/8CSC, ECM, Rating Detailer	36/36 48/36 36/48	3 <sup>rd</sup> Shore Tour Billet: MMCPO/MSCP/Staff LCPO/Production LCPO /SEL/CSEL Duty: TYCOM/AMMT/Wing/ FRC/Squadron/TSU/NAS/ NOSC/PERS Qualification: Senior Enlisted Academy /NOSC PQS
16-20	ATCS ATC AT1	18.6 Yrs 14.9 9.3	OCS, CWO, CSEL, 8CSC	48/36 36/48 48/36	3 <sup>rd</sup> Sea Tour Billet: MSCPO/Dept LCPO/ QA/CSEL Duty: Squadron/AMMT/ETD Qualification: SFF/SFM/FSQAR
12-16	ATC AT1	14.9 Yrs 9.3	OCS, LDO, CWO, CSEL, RDC, Equal Opportunity Advisor, Instructor Duty	36/48 48/36	2 <sup>nd</sup> Shore Tour Billet: Instructor/RDC/Staff/Div/ Prod/Maint LPO Duty: TYCOM/AMMT/FRC/ Squadron/TSU/NAS/NOSC/ PERS/NRPDC/NALO Qualification: SFF/SFM/FSQAR/NOSC PQS
8-12	AT1 AT2	9.3 Yrs 4.4	OCS, LDO	48/36 60/36	2 <sup>nd</sup> Sea Tour Billet: Maint Tech/WC Sup/ QA/LPO Duty: Squadron Qualification: QAR
4-8	AT2 AT3	4.4 Yrs 2.3	STA-21, RDC, Instructor	60/36 48/36	1 <sup>st</sup> Shore Tour Billet: Maint Tech/WC Sup/LPO/Instructor/QA Duty: FRC/Squadron/TSU/ NAS/NOSC/PERS/NALO Qualification: EAWS/CDI/NOSC PQS



## AT CAREER PATH FULL TIME SUPPORT (FTS)



YEARS OF SERVICE	CAREER MILESTONES	AVERAGE TIME TO ADVANCE	COMMISSIONING OR OTHER SPECIAL PROGRAMS	SEA/SHORE FLOW	TYPICAL CAREER PATH DEVELOPMENT
1-4	AT3 ATAN	2.3 Yrs	STA-21	48/36 48/36	1 <sup>st</sup> Sea Tour Billet: Maint Tech/ Plane Captain/CDI/ Maint Turn Qual Duty: Squadron Qualification: EAWS/Plane Captain/CDI
1+/-	ATAN ATAA Accession Training	9 Months		48/36	Recruit Training (8 weeks) 'A' School (9 weeks) 'C' School for aircraft platform or FRC billet

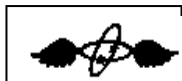
### Notes:

1. "A" School is not required
2. This is a compression rating – AE/AT ratings compress to AV rating at Master Chief.
3. Per the Advancement Manual (BUPERSINST 1430.16F), advancement to AVCM requires citizenship and access to classified information prior to advancement eligibility.
4. AT Rating requires a DONCAF adjudicated security clearance and is not waiverable.
5. ACRONYMS INCLUDE:

MMCPO	Maintenance Master Chief
MSCPO	Maintenance Senior Chief
CSEL	Command Senior Enlisted Leader
SEL	Senior Enlisted Leader
QAR	Quality Assurance Representative
CDQAR	Collateral Duty Quality Assurance Representative
SFF	Safe for Flight
SFM	Safe for Mission

### Considerations for advancement from E6 to E7

1. Sea Assignments
  - Documentation of utilizing in-rate qualifications:
    - Collateral Duty Inspector (CDI)
    - Quality Assurance Representative (QAR)
  - At least one warfare pin (AW primary)
  - Should have previously served or is currently serving as LPO of:
    - Production Division
    - Work Center
    - Quality Assurance
    - Maintenance Control
  - Safe-For-Flight (SFF)/Safe-For-Mission Qualification (SFM) **O-Level (Squadron)**
    - \*\*\*SFF/SFM qualification is not required for advancement to E-7 but is considered to be the pinnacle of aviation maintenance qualifications. E-6's holding the SFF/SFM qualification should be given appropriate consideration for advancement due to the nature of the qualification.
  - Upper-level qualifications



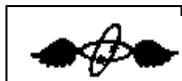
## AT CAREER PATH FULL TIME SUPPORT (FTS)



- Full Systems Quality Assurance Representative (FSQAR) / High-Power / Low-Power Turn Qualification. Not required but a good indicator of character and ability to operate responsibly.
  - Command Collateral duties with documented impact.
  - FCPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
  - SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
2. Shore Assignments
- Fleet Replacement Squadron (FRS). There is no special screening for FRS Squadrons. However, FRS should be considered arduous duty due to the nature of operations.
    - Squadron Augment Units (SAU) and Tactical Support Units (TSU) augment and support Fleet Replacement Squadrons and type wing operational requirements.
  - Personnel assigned to Navy Operational Support Centers (NOSC) **SHALL** complete the NOSC Watchstander PQS (NAVEDTRA 43075).
  - Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively.
    - RDC/Instructor/TYCOM/WING
    - Attainment of 805A Instructor NEC and Master Training Specialist (MTS) qualification if eligible.
  - I-Level shore facility favorable positions include:
    - Production Control LPO
    - Quality Assurance LPO
    - Upper-level qualifications
      - Production Division Quality Assurance Representative (QAR) / High-Power / Low-Power Turn Qualification (400 Division Personnel). Not required but a good indicator of character and ability to operate responsibly.
    - Lean Six Sigma Green Belt or Black Belt
  - O-Level (Squadron) favorable positions include:
    - Safe-For-Flight/Safe-For-Mission Qualification
    - \*\*\*SFF/SFM qualification is not required for advancement to E-7 but is considered the pinnacle of maintenance qualifications. E-6's holding the SFF/SFM qualification should be given appropriate consideration for advancement due to the nature of the qualification.
    - Upper-level qualifications
      - Full Systems Quality Assurance Representative (FSQAR)/High-Power/Low-Power Turn Qualification. Not required but a good indicator of character and ability to operate responsibly.
  - Command Collateral duties with documented impact.
  - FCPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
  - SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

### Considerations for advancement from E7 to E8

1. Sea Assignments
- At least one warfare pin (AW primary)
  - Safe for Flight (SFF)/Safe for Mission (SFM) Qualification if stationed at the **O-Level (Squadron)**
    - SFF/SFM Qualified on at least one aircraft platform
  - At least 12 months in a command role/billet:
    - Maintenance LCPO
    - QA LCPO
    - Detachment LCPO
  - Strong consideration for personnel designated as a Detachment LCPO:
    - Rescue DETs and/or new delivery aircraft do NOT qualify as Detachment LCPO



## AT CAREER PATH FULL TIME SUPPORT (FTS)



- Strong consideration for arduous duty as Aviation Maintenance Monitoring Team (AMMT) which demonstrates leadership, character, and ability to communicate effectively.
- Command Collateral duties with documented impact.
- CPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

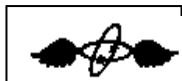
### 2. Shore Assignments

- At least one warfare pin (AW primary)
- Staff Duty
  - TYCOM Advisor/WING Inspector
- Fleet Replacement Squadron (FRS). There is no special screening for FRS Squadrons. However, FRS should be considered arduous duty due to the nature of operations.
  - Squadron Augment Units (SAU) and Tactical Support Units (TSU) augment and support Fleet Replacement Squadrons and type wing operational requirements.
- Personnel assigned to Navy Operational Support Centers (NOSC) **SHALL** complete the NOSC Watchstander PQS.
- Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively.
  - NOSC SEL/RDC/Instructor/TYCOM/WING
  - Attainment of 805A Instructor NEC and Master Training Specialist (MTS) qualification if eligible
- I-Level shore facility:
  - Production Division LCPO
  - Quality Assurance LCPO
  - Production Control LCPO
- Command Collateral duties with documented impact.
- CPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

### Considerations for advancement from E8 to E9

#### 1. Sea Assignments

- The 724B **OR** 770B NEC is required for advancement to E9.
- Senior Enlisted Academy or other service equivalent (required)
- Successfully lead a Maintenance Department
- At least 12 months in a command role/billet
  - Maintenance SCPO- **SHALL** be Safe For Flight/Safe For Mission
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
  - QA SCPO
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
- Strong consideration for arduous duty as Aviation Maintenance Monitoring Team (AMMT) which demonstrates leadership, character, and ability to communicate effectively.
- At least one warfare pin (AW Primary)
- Senior Enlisted Leader during absence of incumbent
  - Not required for advancement however a positive indicator of responsibility, character, competence and integrity.
- Command Collateral duties with documented impact.



## AT CAREER PATH FULL TIME SUPPORT (FTS)

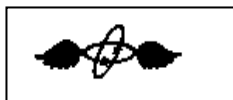


- CPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

### 2. Shore Assignments

- The 724B **OR** 770B NEC is required for advancement to E9.
- Senior Enlisted Academy or other service equivalent (Required)
- At least 12 months in a command role / billet
  - Maintenance SCPO (O-Level)- **SHALL** be Safe For Flight/Safe For Mission
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
  - Production SCPO (I-Level)
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
  - QA SCPO
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
- Staff Duty
  - TYCOM Advisor/WING Inspector
- Fleet Replacement Squadron (FRS). There is no special screening for FRS Squadrons. However, FRS should be considered arduous duty due to the nature of operations.
  - Squadron Augment Units (SAU) and Tactical Support Units (TSU) augment and support Fleet Replacement Squadrons and type wing operational requirements.
- Personnel assigned to Navy Operational Support Centers (NOSC) **SHALL** complete the NOSC Watchstander PQS.
- I-Level shore facility:
  - Production Division LCPO
  - Quality Assurance LCPO
  - Production Control LCPO
- Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively.
  - NOSC SEL/TYCOM/WING
- Senior Enlisted Leader during absence of incumbent
  - Not required for advancement however a positive indicator of responsibility, character, competence and integrity.
- At least one warfare pin (AW Primary)
- Command Collateral duties with documented impact.
- CPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

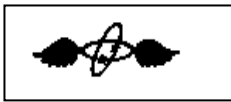




## AT CAREER PATH SELECTED RESERVE (SELRES)

Aviation Electronics Technicians (AT) or Avionic Instrumentation, Electrical and Computer Systems Technicians work with some of the most advanced electronics equipment in the world and repair a wide range of aircraft electrical and electronic systems. Repair jobs can range from trouble-shooting the computer-controlled weapon system on an F/A-18 Hornet to changing circuit cards or tracing electrical wiring diagrams in a Fleet Readiness Center (FRC). Most of these technicians are trained in computers to support state-of-the-art equipment.

YEARS OF SERVICE	CAREER MILESTONES	AVERAGE TIME TO PROMOTE	COMMISSIONING OR OTHER SPECIAL PROGRAMS	SEA/SHORE ROTATION	TYPICAL CAREER PATH DEVELOPMENT
26-30	AVCM	20.9 Yrs	CSEL	N/A	
23-26	AVCM ATCS	20.9 Yrs 18.8	CSEL	N/A	Billet: Maint LCPO, CSEL, Dept LCPO, SEA. Duty: Squadron, SPAWAR, NAVAIRPAC, NAVAIR Qualification: SEA, SFF, SFM
20-23	AVCM ATCS ATC	20.9 Yrs 18.8 15.3	CWO, CSEL	N/A	Billet: Maint LCPO, Production LCPO, CSEL. Duty: Squadron, NAVAIR, SPAWAR, ST, TSC Qualification: SFF, SFM, FSQAR, QAR,
16-20	ATCS ATC AT1	18.8 Yrs 15.3 11.2	CSEL, MECP, OCS, CWO, Equal Opportunity Advisor, Drug and Alcohol Counselor, Command Fitness Leader	N/A	Billet: Maint LCPO, Dept LCPO, QA LCPO. Duty: Squadron, ST, NAVAIR Qualification: Instructor, QAR/FSQAR, SFF, SFM, UAS Operator
12-16	ATC AT1	15.3 Yrs 11.2	MECP, OCS, LDO, CWO, Equal Opportunity Advisor, Drug and Alcohol Counselor, Command Fitness Leader	N/A	Billet: Division, Production, Maint CPO, Command Chief. Duty: Squadron, FRC, ST. Qualification: SFF, SFM, FSQAR, CDQAR, CDI, UAS Operator
8-12	AT1 AT2	11.2 Yrs 5.3	MECP, OCS, LDO	N/A	Billet: Maint Tech, WC Sup, QA LPO. Duty: Squadron, FRC, ST, TSC Qualification: EAWS, LPO, CDI, QAR, UAS Operator
4-8	AT2 AT3	5.3 Yrs 3.5	MECP, STA-21, Naval Academy, NROTC, LDO	N/A	Billet: Maint Tech, Plane Captain, CDI, Maint Turn Qual. Duty: Squadron, ST, SPAWAR, SAU, TSC Qualification: EAWS, CDI, Plane Captain
1-4	AT3	3.5 Yrs	MECP, STA-21, Naval Academy, NROTC	N/A	Billet: Avionics Maintman, Plane Captain. Duty: Squadron, SAU, ST Qualification: EAWS, Plane Captain, CDI
1+/-	ATAN ATAA Accession Training	9 Months		N/A	Recruit Training (8 weeks)/ 'A' School (AT Core; I or O Level Strand); Platform "C" School



## AT CAREER PATH SELECTED RESERVE (SELRES)

Notes:

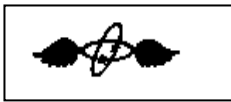
1. "A" school is not required.
2. This is a compression rating - AE/AT become AV at the Master Chief.
3. Per the Advancement Manual (BUPERSINST 1430.16F), advancement to AVCM requires citizenship and access to classified information prior to advancement eligibility.
4. AT Rating requires a DONCAF adjudicated security clearance and is not waiverable.
5. NECs held by ATs:
  - 700A: Unmanned Aerial Vehicle (UAV) External Pilot <sup>1</sup>
  - 701A: Unmanned Aerial Vehicle (UAV) Internal Pilot <sup>1</sup>
  - 702A: Unmanned Aerial Vehicle (UAV) Payload Operator <sup>1</sup>
  - 724B: Aviation Maintenance Material Control Master Chief
  - 730A: Miniature/Microminiature Module Test and Repair (2M MTR) Technician
  - 768B: Airborne Mine Countermeasure Systems Career Maintenance (AMCM) Technician (Level I and O)
  - 770B: Aviation Maintenance/Production Chief
  - 772B: Miniature/Microminiature Electronic Repair Inspector
  - 780A: F-35C Aircraft Systems Organizational Maintenance Technician
  - 783A: Microminiature Electronic Repair Technician
  - 784A: Miniature Electronic Repair Technician <sup>1</sup>
  - 805A: Master Training Specialist <sup>1</sup>
  - 825A: Safety Technician <sup>1</sup>
  - 833A: Disaster Preparedness Operations (DPO) and Training Specialists
  - E00A: CMV-22 Systems Organizational Maintenance Technician
  - E04A: MH-53E Systems Organizational Maintenance Technician
  - E05A/E28A: C2/E2 Systems Organizational Career Maintenance Technician<sup>1</sup>
  - E06A/E29A: E-2C Group II Systems Organizational Career Maintenance Technician
  - E10A: C-40A Systems Organizational Maintenance Technician
  - E14A: C-130 Systems Organizational Maintenance Technician
  - E15A/E34A: P-3 Systems Organizational Career Maintenance Technician
  - E17A: P-8A Aircraft Systems Organizational Career Maintenance Technician
  - E19A/E38A: F/A-18E/F Systems Organizational Career Maintenance Technician
  - E20A/E39A: F/A-18 A/B/C/D Systems Organizational Maintenance Technician
  - E22A: MQ-8B Organizational Maintenance Technician <sup>1</sup>
  - E23A/E41A: H-60 Systems Organizational Career Maintenance Technician
  - E25A: MH-60R Electronics Systems Organizational Career Maintenance Technician
  - E26A: MH-60S Systems Organizational Career Maintenance Technician
  - E27A: EA-18G Electronic Counter Measures (ECM) System Maintenance Technician
  - E30A: MH-60R Electronics Systems Organizational Initial Maintenance Technician
  - E31A: MH-60S Electronics Systems Organizational Initial Maintenance Technician

### **NEC Notes:**

(1) NEC not applicable to SELRES billets – NEC may be previously earned on Active Component and carried over to Reserve Component affiliation

### **4. ACRONYMS SPECIFIC TO THE AT RATE INCLUDE:**

CDI	Collateral Duty Inspector
CDQAR	Collateral Duty Quality Assurance Representative
EAWS	Enlisted Aviation Warfare Specialist
FRC	Fleet Readiness Center
FSQAR	Full System Quality Assurance Representative
HM	Helicopter Mine Countermeasures Squadron (MH-53E platform)
HSC	Helicopter Sea Combat Squadron (MH-60S platform)
HSM	Helicopter Maritime Strike Squadron
MSCPO	Maintenance Senior Chief



## AT CAREER PATH

### SELECTED RESERVE (SELRES)

NASC	Naval Aviation Schools Command – Pensacola
NRPDC	Navy Reserve Professional Development Center – New Orleans
QAR	Quality Assurance Representative
QAS	Quality Assurance Supervisor
SEL	Senior Enlisted Leader
SFF	Safe for Flight
SFM	Safe for Mission
ST	SEAL Team (SEAL Team 17 and SEAL Team 18)
TSC	Tactical Support Center
UAS	Unmanned Aircraft Systems
VAQ	Electronic Attack Squadron (EA-18G platform)
VAW	Carrier Airborne Early Warning (E-2/C-2 platform)
VFA	Strike Fighter Squadron (F/A-18A platform)
VFC	Fighter Squadron Composite (F/A-18A platform – providing adversary training)
VP	Patrol Squadron (P-3/P-8 platform)
VR	Fleet Logistics Support Squadron (C-20/C-37/C-40/C-130 platform)

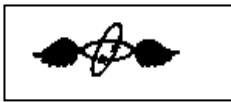
### **Considerations for advancement from E6 to E7**

#### 1. Sea Assignments

- Documentation of utilizing in-rate qualifications:
  - Collateral Duty Inspector (CDI)
  - Quality Assurance Representative (QAR)
- At least one warfare pin (AW primary)
- Should have previously served or is currently serving as LPO of:
  - Production Division
  - Work Center
  - Quality Assurance
  - Maintenance Control
- Safe-For-Flight (SFF)/Safe-For-Mission (SFM) Qualification **O-Level (Squadron)**
  - \*\*\*SFF/SFM qualification is not required for advancement to E-7 but is considered to be the pinnacle of aviation maintenance qualifications. E-6's holding the SFF/SFM qualification should be given appropriate consideration for advancement due to the nature of the qualification.
- Upper-level qualifications
  - Full Systems Quality Assurance Representative (FSQAR) / High-Power / Low-Power Turn Qualification. Not required but a good indicator of character and ability to operate responsibly.
- Command Collateral duties with documented impact.
- First Class Petty Officer Association (FCPOA) with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

#### 2. Shore Assignments

- Fleet Replacement Squadron (FRS). There is no special screening for FRS Squadrons. However, FRS should be considered arduous duty due to the nature of operations.
  - Squadron Augment Units (SAU) and Tactical Support Units (TSU) augment and support Fleet Replacement Squadrons and type wing operational requirements.
- I-Level shore facility favorable positions include:
  - Production Control LPO
  - Quality Assurance LPO
  - Upper-level qualifications
    - Production Division Quality Assurance Representative (QAR) / High-Power / Low-Power Turn Qualification (400 Division Personnel). Not required but a good indicator of character and ability to operate responsibly.
  - Lean Six Sigma Green Belt or Black Belt



## AT CAREER PATH SELECTED RESERVE (SELRES)

- O-Level (Squadron) favorable positions include:
  - Safe-For-Flight/Safe-For-Mission (SFM) Qualification
  - \*\*\*SFF/SFM qualification is not required for advancement to E-7 but is considered the pinnacle of maintenance qualifications. E-6's holding the SFF/SFM qualification should be given appropriate consideration for advancement due to the nature of the qualification.
  - Upper-level qualifications
    - Full Systems Quality Assurance Representative (FSQAR)/High-Power/Low-Power Turn Qualification. Not required but a good indicator of character and ability to operate responsibly.
- Command Collateral duties with documented impact.
- FCPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
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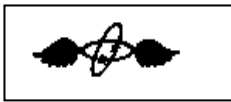
### **Considerations for advancement from E7 to E8**

#### **1. Sea Assignments**

- At least one warfare pin (AW primary)
- Safe for Flight (SFF)/Safe-For-Mission Qualification if stationed at the **O-Level (Squadron)**
  - SFF/SFM Qualified on at least one aircraft platform
- At least 12 months in a command role/billet:
  - Maintenance LCPO
  - QA LCPO
  - Detachment LCPO
- Strong consideration for personnel designated as a Detachment LCPO:
  - Rescue DETs and/or new delivery aircraft do NOT qualify as Detachment LCPO
- Command Collateral duties with documented impact.
- Chief Petty Officer Association (CPOA) with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

#### **2. Shore Assignments**

- At least one warfare pin (AW primary)
- Fleet Replacement Squadron (FRS). There is no special screening for FRS Squadrons. However, FRS should be considered arduous duty due to the nature of operations.
  - Squadron Augment Units (SAU) and Tactical Support Units (TSU) augment and support Fleet Replacement Squadrons and type wing operational requirements.
- Personnel assigned to Navy Operational Support Centers (NOSC) **SHALL** complete the NOSC Watchstander PQS.
- Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively.
  - NOSC SEL
  - Attainment of 805A Instructor NEC and Master Training Specialist (MTS) qualification if eligible
- I-Level shore facility:
  - Production Division LCPO
  - Quality Assurance LCPO
  - Production Control LCPO
- Command Collateral duties with documented impact.
- CPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.



## AT CAREER PATH SELECTED RESERVE (SELRES)

- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

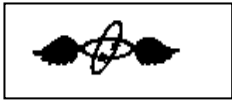
### **Considerations for advancement from E8 to E9**

#### **1. Sea Assignments**

- The 724B **OR** 770B NEC is required for advancement to E9.
- Senior Enlisted Academy or other service equivalent (required)
- Successfully lead a Maintenance Department
- At least 12 months in a command role/billet
  - Maintenance SCPO- **SHALL** be Safe For Flight/Safe For Mission
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
  - QA SCPO
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
- At least one warfare pin (AW Primary)
- Senior Enlisted Leader during absence of incumbent
  - Not required for advancement however a positive indicator of responsibility, character, competence and integrity.
- Command Collateral duties with documented impact.
- CPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.

#### **2. Shore Assignments**

- The 724B **OR** 770B NEC is required for advancement to E9.
- Senior Enlisted Academy or other service equivalent (Required)
- At least 12 months in a command role / billet
  - Maintenance SCPO (O-Level)- **SHALL** be Safe For Flight/Safe For Mission
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
  - Production SCPO (I-Level)
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
  - QA SCPO
    - Completion of an inspection cycle (AMI/MCI/MPA, etc.)
- Fleet Replacement Squadron (FRS). There is no special screening for FRS Squadrons. However, FRS should be considered arduous duty due to the nature of operations.
  - Squadron Augment Units (SAU) and Tactical Support Units (TSU) augment and support Fleet Replacement Squadrons and type wing operational requirements.
- I-Level shore facility:
  - Production Division LCPO
  - Quality Assurance LCPO
  - Production Control LCPO
- Strong consideration for certain successful tours which demonstrate leadership, character, and ability to communicate effectively.
  - NOSC SEL
- Senior Enlisted Leader during absence of incumbent
  - Not required for advancement however a positive indicator of responsibility, character, competence and integrity.
- At least one warfare pin (AW Primary)
- Command Collateral duties with documented impact.
- CPOA with strong involvement and documented impact. Special consideration should be given to those in leadership positions.



AT CAREER PATH  
**SELECTED RESERVE (SELRES)**

- CPO Initiation with strong involvement and documented impact. Special consideration should be given to those in leadership positions.
- SAILOR 360 with strong involvement and documented impact. Special consideration should be given to those in leadership positions.



## Aviation Electronics Technician - Organizational Level Occupational and Readiness Standards (OaRS) to E4 NAVEDTRA 44013

**NAME:** \_\_\_\_\_

These Occupational and Readiness Standards (OaRS) may be used to validate minimum competencies for performing various rating-specific tasks in paygrade E4 in this rating. OaRS is based on the Occupational Standards (OCCSTDs) for the rating/paygrade. An E4 should possess the minimum competencies of their rating/paygrade, whereby OaRS may provide benefits as a tool to train towards and track those competencies achieved.

OaRS does not address ship/unit/system specific standards, which may be covered within Personnel Qualification Standards (PQS), Job Qualification Requirements (JQR), or local training/qualification programs. OaRS addresses the overall rating at the E4 level, not the Sailor's position, billet, or duty assignment.

Generally, each OaRS task area encompasses one or more occupational standards on the same or similar subjects and is written in on-the-job rating language. Completion indicates the Sailor can perform the tasks or can articulate knowledge of the tasks. If circumstances exist that limits a Sailor's ability to effectively demonstrate any OaRS task element due to equipment configuration, mission, or operational status, the Sailor can seek training or understanding from his/her peers, leadership, or refer to technical manuals.

OaRS completion is voluntary and is not designed to replace other qualification programs (e.g. PQS, JQR). OaRS items that duplicate "sign off" items in these types of programs can be signed off if they have already been signed off under any of these types of programs.

Task signatures are completed between the Sailor and the Sailor's supervisor, Leading Petty Officer (LPO) or E5 or above designee. Task sections are signed off by the Division Leading Chief or designee. Endorsement of completion of all OaRS tasks/sections are validated by the Division Officer, Department LCPO, Department Head, and Command Career Counselor (CCC).

### AVIONICS MAINTENANCE

Task Objective	** Supv Init	Date
Analyze wiring schematics		
Conduct Support Equipment (SE) inspections (e.g., daily, preoperations, etc.)		
Install Unit Under Test (UUT) sub-assemblies		
Load Communications Security (COMSEC) systems		
Maintain aircraft communication systems		
Maintain aircraft external stores mission equipment		
Maintain armament systems		
Maintain carrier approach landing systems		
Maintain communication system components		
Maintain communication systems		
Maintain Communications Security (COMSEC) systems		
Maintain computer system components		
Maintain display system components		
Maintain display systems		
Maintain Electronic Countermeasures (ECM) systems		
Maintain flight recording systems		
Maintain Global Positioning System (GPS)		
Maintain Identification Friend or Foe (IFF) communication system components		
Maintain Identification Friend or Foe (IFF) systems		
Maintain infrared systems		
Maintain Instrument Landing Systems (ILS)		
Maintain mission computer system		
Maintain navigation system components		
Maintain navigation systems		
Maintain radar systems		
Maintain secure speech communication systems		

Task Objective	** Supv Init	Date
Maintain video and audio recording systems		
Operate Consolidated Automated Support System (CASS) Family of Testers (FOT)		
Perform scheduled inspections		
Perform Technical Directive (TD) changes		
Perform weapons release and control systems checks		
Remove Unit Under Test (UUT) sub-assemblies		
Repair controls and indicators		
Repair countermeasures system components		
Repair flight control system components		
Repair navigation system components		
Repair radar system components		
Repair stores management system components		
Repair Unit Under Test (UUT) sub-assemblies		
Repair wiring and connectors		
Replace fiber optic cables		
Test aircraft electronic systems		
Test countermeasures system components		
Troubleshoot aircraft communication systems		
Troubleshoot aircraft external stores mission equipment		
Troubleshoot armament systems		
Troubleshoot carrier approach landing systems		
Troubleshoot communication system components		
Troubleshoot Communications Security (COMSEC) systems		
Troubleshoot communications systems		
Troubleshoot computer system components		
Troubleshoot countermeasures system components		
Troubleshoot display system components		
Troubleshoot display systems		
Troubleshoot Electronic Countermeasures (ECM) systems		
Troubleshoot flight recording systems		
Troubleshoot Global Positioning System (GPS)		
Troubleshoot Identification Friend or Foe (IFF) communication system components		
Troubleshoot Identification Friend or Foe (IFF) systems		
Troubleshoot infrared systems		
Troubleshoot Instrument Landing Systems (ILS)		
Troubleshoot mission computer systems		
Troubleshoot navigation systems		
Troubleshoot radar systems		
Troubleshoot secure speech communication systems		
Troubleshoot video and audio recording systems		

\*\* Supv Init may be LPO or E5 or above designee

**DIVISION LEADING CHIEF (OR DESIGNEE) SIGNATURE:**

**PENALTY STATEMENT**

Any person who, with intent to deceive, signs any false record, return, regulation, order, or other official document, knowing it to be false, or makes any other false official statement knowing it to be false, shall be punished as a court-martial may direct.

(Aug. 10, 1956, ch. 1041, 70A Stat. 71; Pub. L. 114-328, div. E, title LX, § 5419, Dec. 23, 2016, 130 Stat. 2946.)



## CORROSION CONTROL

Task Objective	** Supv Init	Date
Clean Support Equipment (SE) and avionics related equipment		
Depreserve Support Equipment (SE) and avionics related equipment		
Perform corrosion identification		
Perform corrosion inspections		
Perform corrosion prevention procedures		
Perform corrosion treatment procedures		
Perform emergency reclamations		
Preserve Support Equipment (SE) and avionics related equipment		

\*\* Supv Init may be LPO or E5 or above designee

**DIVISION LEADING CHIEF (OR DESIGNEE) SIGNATURE:**

### PENALTY STATEMENT

Any person who, with intent to deceive, signs any false record, return, regulation, order, or other official document, knowing it to be false, or makes any other false official statement knowing it to be false, shall be punished as a court-martial may direct.  
(Aug. 10, 1956, ch. 1041, 70A Stat. 71; Pub. L. 114–328, div. E, title LX, § 5419, Dec. 23, 2016, 130 Stat. 2946.)

## ELECTRICAL AND ELECTRONIC MAINTENANCE

Task Objective	** Supv Init	Date
Adjust electronic equipment		
Install Shop Replaceable Assemblies (SRA)		
Load avionics related software		
Remove Shop Replaceable Assemblies (SRA)		
Repair electronic equipment		
Repair radio frequency equipment		

\*\* Supv Init may be LPO or E5 or above designee

**DIVISION LEADING CHIEF (OR DESIGNEE) SIGNATURE:**

### PENALTY STATEMENT

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(Aug. 10, 1956, ch. 1041, 70A Stat. 71; Pub. L. 114–328, div. E, title LX, § 5419, Dec. 23, 2016, 130 Stat. 2946.)

## MAINTENANCE ADMINISTRATION

Task Objective	** Supv Init	Date
Control classified material		
Document maintenance actions		
Review Automated Aircraft Discrepancy Book (AADB)		

\*\* Supv Init may be LPO or E5 or above designee

**DIVISION LEADING CHIEF (OR DESIGNEE) SIGNATURE:**

### PENALTY STATEMENT

Any person who, with intent to deceive, signs any false record, return, regulation, order, or other official document, knowing it to be false, or makes any other false official statement knowing it to be false, shall be punished as a court-martial may direct.  
(Aug. 10, 1956, ch. 1041, 70A Stat. 71; Pub. L. 114–328, div. E, title LX, § 5419, Dec. 23, 2016, 130 Stat. 2946.)

## QUALITY ASSURANCE

Task Objective	** Supv Init	Date
Perform aircraft daily inspections		
Perform aircraft turnaround inspections		

\*\* Supv Init may be LPO or E5 or above designee

**DIVISION LEADING CHIEF (OR DESIGNEE) SIGNATURE:**

### PENALTY STATEMENT

Any person who, with intent to deceive, signs any false record, return, regulation, order, or other official document, knowing it to be false, or makes any other false official statement knowing it to be false, shall be punished as a court-martial may direct.  
(Aug. 10, 1956, ch. 1041, 70A Stat. 71; Pub. L. 114–328, div. E, title LX, § 5419, Dec. 23, 2016, 130 Stat. 2946.)

## TEST EQUIPMENT

Task Objective	** Supv Init	Date
Install Consolidated Automated Support System (CASS) Family of Testers (FOT) test equipment		
Maintain Support Equipment (SE)		
Remove Consolidated Automated Support System (CASS) Family of Testers (FOT) test equipment		
Repair Operational Test Program Sets (OTPS)		
Repair Support Equipment (SE)		
Repair test equipment		
Troubleshoot Support Equipment (SE)		

\*\* Supv Init may be LPO or E5 or above designee

### DIVISION LEADING CHIEF (OR DESIGNEE) SIGNATURE:

#### PENALTY STATEMENT

Any person who, with intent to deceive, signs any false record, return, regulation, order, or other official document, knowing it to be false, or makes any other false official statement knowing it to be false, shall be punished as a court-martial may direct.

(Aug. 10, 1956, ch. 1041, 70A Stat. 71; Pub. L. 114-328, div. E, title LX, § 5419, Dec. 23, 2016, 130 Stat. 2946.)

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**COMMAND ENDORSEMENT**

Command signatures signify the meeting of the minimum competencies for those in paygrade E-4 in this rating.  
Signature level at discretion of command.

**DIVISION OFFICER:**

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**DEPARTMENT LCPO:**

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**DEPARTMENT HEAD:**

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**COMMAND CAREER COUNSELOR:**

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**PENALTY STATEMENT**

Any person who, with intent to deceive, signs any false record, return, regulation, order, or other official document, knowing it to be false, or makes any other false official statement knowing it to be false, shall be punished as a court-martial may direct.

(Aug. 10, 1956, ch. 1041, 70A Stat. 71; Pub. L. 114–328, div. E, title LX, § 5419, Dec. 23, 2016, 130 Stat. 2946.)

**Command Comments – Command Use Only:**

**Enlisted Community Manager Comments:**

Once an individual Sailor's Occupational and Readiness Standards (OaRS) have been completed and endorsed by the Command Career Counselor (CCC), documentation of completed OaRS by the Command Pay and Personnel Administrator (CPPA), Training Officer, or other authorized command representative will be via Navy Standard Integrated Personnel System (NSIPS) within the Personnel Qualifications section, or Advanced Skills Management (ASM) within the Qual/Cert Records tab. Entries will generate an Enlisted Service Record (ESR) and Electronic Training Jacket (ETJ) entry. These entries provide Sailors with electronic documentation of OaRS completion as well as Command and Navy stakeholders ability to monitor the execution of OaRS.



## Aviation Electronics Technician - Organizational Level Airman Recruit to Airman

NAME: \_\_\_\_\_

### SKILL TRAINING

(Schools, courses and assignments directly related to occupation)

#### REQUIRED SKILL TRAINING

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
None				

#### RECOMMENDED SKILL TRAINING

Course Title	Course Location	CIN/CSE/ACE ID	Course Length	Date Completed
Aviation Electronics Technician "O" Level "A" <sup>1</sup>	Pensacola, FL	C-100-2018	79 days	

1 - Reserve opportunities may exist, contact Reserve Forces Code N7 for authorization.

#### NAVY ENLISTED CLASSIFICATION CODE (NEC) OPPORTUNITIES

Course Title	Course Location	CIN/CSE/ACE ID	Course Length	Date Completed
E30A - H-60R Electronics Systems OMA Initial Tech <sup>1 2</sup>	Jax, FL/North Island, CA	C-102-3408	74 Days	
E32A - E-6B Systems OMA Initial Maintenance Tech <sup>1 2</sup>	Tinker AFB, OK	C-102-6145	177 days	
E34A - P-3 Systems Organizational Initial Maintenance Technician <sup>1 2</sup>	Whidbey Island, WA	C-102-1029	71 days	
E38A - F/A-18E/F Systems OMA Organizational Initial Maintenance Technician <sup>1 2</sup>	Oceana, VA / Lemoore, CA	C-102-0623	96 Days	
E39A - F/A-18 A/B/C/D Systems OMA Organizational Initial Maintenance Technician <sup>1 2</sup>	Oceana, VA / Lemoore, CA	C-102-0622	82 days	
E04A - MH-53 systems OMA Maintenance Tech <sup>1 2</sup>	Norfolk, VA	C-102-9444	47 days	
E07A - C-2A Systems OMA Maintenance Tech <sup>1 2</sup>	Norfolk, VA	C-102-2321	37 Days	

1 - Reserve opportunities may exist, contact Reserve Forces Code N7 for authorization.

2 - NEC and courses listed are not all inclusive but cover some primary platforms for initial accessions. Please refer to the Catalog of Navy Training Courses (CANTRAC) and your Leading Petty Officer or CPO for further guidance.

#### JOB DESCRIPTION

Entry level aviation electronics technician at the Organizational level working directly in support of aircraft flight operations and maintenance. Working environment both ashore at major naval installations and afloat onboard aircraft carriers or air capable ships. Organizational level "AT" Airman are assigned to both fixed wing and helicopter squadrons. Primary duties will include, but are not limited to, on aircraft unscheduled maintenance of Radar and Radio systems as well as Electronic Countermeasures Systems and Weapons guidance and fusing systems. Periodic scheduled maintenance of all avionics systems in the aircraft are also your responsibility under direct supervision.

#### RECOMMENDED BILLET ASSIGNMENTS

Primary assigned billets for this Rate and paygrade are in fixed wing or rotary wing aircraft squadrons. Some possible platforms for billeting are as follows: F/A-18, E-2C, P-3, P-8, H-60, MH-53, C-2, E-6B. Possible duty stations locations include, but are not limited to, San Diego CA, Lemoore CA, Whidbey Island WA, Tinker OK, Norfolk VA, Oceana VA, Jacksonville FL, Pensacola FL, Corpus Christie TX, Atsugi Japan, Sigonella Sicily to name a few. Your Command Career Counselor and Leading Petty Officer or Chief will be able to outline in more detail the additional variety of duty assignments you can look forward to in your career.

**PERSONAL AND PROFESSIONAL DEVELOPMENT**  
(Completed at reporting 60 day Career Development Board)

Command Address	<input type="text"/>	QD Phone Number:	<input type="text"/>
Mobilization UIC:	<input type="text"/>		
Naval Reserve Activity:	<input type="text"/>		
Division Officer:	<input type="text"/>	Phone Number:	<input type="text"/>
Leading Chief Petty Officer:	<input type="text"/>	Phone Number:	<input type="text"/>
Leading Petty Officer:	<input type="text"/>	Phone Number:	<input type="text"/>
Sponsor/Mentor:	<input type="text"/>	Phone Number:	<input type="text"/>
Depart/Division Career Counselor:	<input type="text"/>	Phone Number:	<input type="text"/>
Date of Initial Entry to Military Service (DIEMS): <input type="text"/>		Date of Initial Entry Reserve Forces (DIERF): <input type="text"/>	
Pay Entry Base Date (PEBD): <input type="text"/>			
ADSD: <input type="text"/>	Report Date: <input type="text"/>	EAOS/EOS: <input type="text"/>	PRD: <input type="text"/> SEA / SHORE: <input type="text"/> / <input type="text"/>
PAYGRADE E1/E2 (9 months time in service required for advancement to E2 and E3)			
PAYGRADE E3 (6 months time in service required to be eligible for advancement to E4)			
Date Advanced: <input type="text"/>	Eligible Advancement Date: <input type="text"/>	Number of times up: <input type="text"/>	
HYT Date: <input type="text"/>	Security Clearance Level: <input type="text"/>	Date Last updated: <input type="text"/>	
Command INDOC complete: <input type="text"/>			

**CAREER DEVELOPMENT BOARDS:**

Use OPNAVINST 1040.11(ser) & Career Counselor Handbook NAVPERS 15878

Reason for Convening/Discussion Items: (Upon completion update (CIMS) Career Information Management System)

Reporting (within 60 days for active duty or four drill weekends for SELRES) (Date Conducted):

Professional Apprenticeship Career Track (PACT) only:

6 Month:  12 Month:  18 Month:

24 Month:  48 Month:  60 Month:

Family Care Plan:  Mil to Mil:

Sailor 360:  Special Program:  Member Request:

HYT 24 months (Date):  HYT Waiver Date:  ☐ Approve ☐ Disapprove

C-WAY-REEN 18 months to EAOS/EOS:  Career Waypoint not approved:

Rating Conversion:  Navy Formal Training Schools Request ("A"/"C"etc):

Transfer:  Separation:  Career Status Bonus (election message received):

Physical Fitness Test Failure:  Overseas Tour Extension Incentives Program (OTEIP):

**Advancement Center: Visit MNP Advancement & Promotion page located under the Career & Life Events Tab**  
(Items to collect/discuss: Bibliography for Advancement, Enlisted Advancement Exam Strategy Guide, Profile Sheets)

Advancement:

**Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series):**

Commissioning Programs Applications:  (prior to submission, command endorsement):

Seaman to Admiral 21 (STA-21):  Medical Enlisted Commissioning Program (MECP):

Naval Academy:  Naval Academy Preparatory School (NAPS):

Officer Candidate School:

## QUALIFICATIONS

Sea/Shore General Qualifications Watch Standing Qualifications	Report Date	Completion Date (N/A if not required)
Ship Board Fire Fighting		
Aviation Fire Fighting		
Basic Damage Control		
Advanced Damage Control		
3M 301 Maintenance Person		
3M 302 Repair Parts/Supply Petty Officer		
Messenger of the Watch (MOOW)		
Petty Officer of the Watch (POOW)		
Personnel Qualification Standard		

Mandatory warfare qualification for enlisted Sailors assigned to designated warfare qualifying commands:

Warfare qualification programs	Report Date	Completion Date (N/A if not required)
Aviation Warfare Specialist (Primary)		
Surface Warfare Specialist (Secondary when avail)		

Rate Specific/Department Qualifications (Add)	Report Date	Completion Date (N/A if not required)

Notes on Qualifications:

## NAVY ENLISTED RETENTION AND CAREER DEVELOPMENT TOOLS

**Navy Retention and Career Development Tools** are web-based applications designed to support and enhance Sailor career management, retention and professional/personal development. Specifically, these tools are designed to assist in Sailor professionalization, advancement, retention, cross rating, and transitioning. Use of these tool allows Career Counselors to provide better guidance on education, professional growth, career requirements and opportunities to individuals in the Navy and for Sailors to take an active role in their professional development and career management. These tools include:

Navy COOL - <https://www.cool.osd.mil/usn/>

USMAP - <https://usmap.osd.mil/>

MilGears - <https://milgears.osd.mil/>

### CREDENTIALING

**Navy Credentialing Opportunities On-Line (Navy COOL):** Navy COOL assists Sailors (active & reserve) by funding the certification & licensing exams that map their Navy education, training, experience, and competencies to industry/civilian-recognized credentials and occupational equivalents. Sailors may obtain funding for credential examinations, renewals, maintenance fees, and other mandatory examination administrative fees.

The following certifications and licenses are applicable to the AT-Aviation Electronics Technician rating. *They may require additional education, training or experience.*

For more information about these credentials, visit NAVY COOL at <https://www.cool.osd.mil/usn/>.

Target Paygrade	Certifying Agency	Credential Title	Date Completed
E5	American Society for Quality (ASQ)	Certified Calibration Technician (CCT)	
E3	ASTM International	ASTM NCATT Aircraft Electronics Technician (AET)	
E3	ASTM International	ASTM NCATT Autonomous Navigation Systems (ANS)	
E3	ASTM International	ASTM NCATT Dependent Navigation Systems (DNS)	
E3	ASTM International	ASTM NCATT Foreign Object Elimination (FOE)	
E3	ASTM International	ASTM NCATT Onboard Communications & Safety Systems (OCS)	
E3	ASTM International	ASTM NCATT Radio Communication Systems (RCS)	
E3	Electronics Technicians Association, International (ETA-I)	Associate Electronics Technician (CETa)	
E3	Electronics Technicians Association, International (ETA-I)	Avionics Electronics Technician (AVN)	
E4	Electronics Technicians Association, International (ETA-I)	Electronics Associate AC (EM2)	
E4	Electronics Technicians Association, International (ETA-I)	Electronics Associate Analog (EM3)	
E4	Electronics Technicians Association, International (ETA-I)	Electronics Associate Comprehensive (EM5)	
E4	Electronics Technicians Association, International (ETA-I)	Electronics Associate DC (EM1)	
E4	Electronics Technicians Association, International (ETA-I)	Electronics Associate Digital (EM4)	
E3	Electronics Technicians Association, International (ETA-I)	Fiber Optics Installer (FOI)	
E3	Electronics Technicians Association, International (ETA-I)	Fiber Optics Technician (FOT)	
E3	Electronics Technicians Association, International (ETA-I)	RADAR Electronics Technician (RAD)	
E3	Electronics Technicians Association, International (ETA-I)	Wireless Communications Electronics Technician (WCM)	

Target Paygrade	Certifying Agency	Credential Title	Date Completed
E4	Federal Communications Commission (FCC)	General Radiotelephone Operator License (PG)	
E4	International Society of Certified Electronics Technicians (ISCET)	Certified Electronics Technician - Associate-Level (Associate CET)	
E5	International Society of Certified Electronics Technicians (ISCET)	Certified Electronics Technician - Journeyman-Level - Communications	
E5	International Society of Certified Electronics Technicians (ISCET)	Certified Electronics Technician - Journeyman-Level - Computer	
E5	International Society of Certified Electronics Technicians (ISCET)	Certified Electronics Technician - Journeyman-Level - Radar	
E4	SpaceTEC	Certified Aerospace Technician Core	
E4	Transportation Security Administration (TSA)	Transportation Worker Identification Credential (TWIC)	

### Out of Rate Certifications and Licensure

Academic Degrees – You are now eligible for credentials towards an earned academic degree.

Cross-Rated Sailors – If you have cross-rated, you now are eligible for credentials related to your prior rating.

Off-Duty or Command-Sponsored Training – You are now eligible for credentials for documented training that fully prepares you for a credential.

Navy Reservists – You may now be eligible for funding of credentials related to your civilian occupation.

Prior Other-Service Enlisted Occupation - If you are Navy enlisted (Active or Reserve), you may now be eligible for funding for credentials related to prior other-Service (Army, Air Force, Marine Corps, Coast Guard) enlisted occupation.

Collateral Duty/Out of Rate Assignments - Credentials are also available in these collateral duties/out of rate assignments in which you are serving in or have served in.

Credentials Earned & Maintained Prior to Joining the Navy - If you are Navy enlisted (Active or Reserve), you may now be eligible for funding for credentials that were earned, and maintained, prior to your enlistment in the Navy. The certification or license must have relevance to the needs of the Navy, and must appear on Navy COOL, although it does not need to show the Navy Bucks icon to be funded.

\* See the *Additional Funding Opportunities* section on any rating page on Navy COOL for further details.

**United Services Military Apprenticeship Program (USMAP):** USMAP is available to most active duty occupations and is certified by the U.S. Department of Labor. This is the largest apprenticeship program operating in the U.S. and is recognized by all 50 states. Completion of one of these programs would qualify you as a journeyman, which could mean a significantly higher starting salary in the civilian work force. Most programs require 5-8 years to complete but are transferable if you decide to leave the service prior to completion. USMAP opportunities also exist for SELRES with orders over 12 months.

The following USMAP apprenticeships are applicable to the AT-Aviation Electronics Technician rating.

For more information about these apprenticeships, visit USMAP at <https://usmap.osd.mil/index.htm>.

Apprenticeship	Date Completed
Computer Operator	
Electrician, Aircraft	
Electronics Technician	
Optical-Instrument Assembler (Optical Goods)	
Radio Mechanic	



**MilGears:** MilGears leverages the COOL platform to provide Service members with a personalized, self-assessment of the individual's military training & experience and off-duty education & credentialing, for the purposes of providing recommendations and next steps to pursue and achieve industry credentialing, in-service advancement, and ultimately post-service employment. Use MilGears to build a comprehensive record that captures all the learning, experience, and related skills you've gained to support preparation for career advancement. MilGears will provides multiple search methods to find credentials that can help build your subject matter expertise related to your military career, as well as prepare you for a career after transition. Use your time in service to pursue certifications, education, and experience that can help you achieve your goals.

Of the several tools found on MilGears, the two most common that Sailors would use are the Engage My Career Tool and the Quick Explorer Tool.

### ENGAGE MY CAREER TOOL

The Engage My Career (EMC) Tool, available from the MilGears home page, analyzes your unique history to provide customized results. The EMC Tool looks at what you've done in the military to date by guiding you through a series of questions that collect information such as: your rating, pay grade, duty station history, training, NECs, qualifications (applicable to Mariner careers), and civilian education or credentials. The EMC Tool then takes this information and helps you determine your best path forward by showing you the possible occupation options you may be eligible for based on your current experience.

Customized output includes:

- Civilian occupations that may be attainable or nearly attainable.
- Apprenticeships, certifications, and education that can help you fill training gaps or that could make you more competitive in the job market.
- How You Stack Up - a detailed view of how you compare to the typical requirements for civilian occupations and credentials.
- Next Steps - recommendations to fill gaps to enter an occupational field.

### QUICK EXPLORER TOOL

The Quick Explorer Tool, available from the MilGears home page, allows Service members to explore occupations without uploading personal information.

The following areas are available for exploration:

- Credentials - explore pathways related to a specific credential such as a degree, a certification, a USMAP apprenticeship or a federal license.
- Career Goals - explore pathways based on career goals through job family, industry and more.
- Military Occupation - explore pathways by MOC to view 'best-fit' pathways based your military occupation. Pathways include academic, industry, apprenticeship, cross-rate opportunities, and post-service employment opportunities.
- Interests - answer a series of questions designed to discover your personal interests and connect them to career pathways.

For more information about these MilGears tools, visit <https://milgears.osd.mil/>.

**\*\*These Navy Retention and Career Development Tools web-based applications may be available to Sailors who change their Navy affiliation from the Navy active component to affiliation with the Navy Reserve component.\*\***

## POST MILITARY OCCUPATIONS

The following post military occupations are similar to the AT-Aviation Electronics Technician Rating. For more information about these occupations, visit NAVY COOL at <https://www.cool.osd.mil/usn/>.

Occupation (Civilian Employer)
Aerospace Engineering and Operations Technologists and Technicians
Aircraft Mechanics and Service Technicians
Avionics Technicians
Computer, Automated Teller, and Office Machine Repairers
Electric Motor, Power Tool, and Related Repairers
Electrical and Electronic Engineering Technologists and Technicians
Electrical and Electronics Repairers, Commercial and Industrial Equipment
Electronics Engineers, Except Computer
First-Line Supervisors of Mechanics, Installers, and Repairers
General and Operations Managers
Inspectors, Testers, Sorters, Samplers, and Weighers

Occupation (Federal Employer)
0856 - Electronics Technical Series
2602 - Electronic Measurement Equipment Mechanic
2604 - Electronics Mechanic
2606 - Electronic Industrial Controls Mechanic
2608 - Electronic Digital Computer Mechanic
2610 - Electronic Integrated Systems Mechanic
2892 - Aircraft Electrician
8602 - Aircraft Engine Mechanic
8852 - Aircraft Mechanic
9941 - Electrician-Maintenance
9944 - Electronics Technician

**SkillBridge:** The Navy's SkillBridge program is an opportunity for Sailors to gain valuable civilian work experience through specific industry training, apprenticeships, or internships during the last 180 days of service. SkillBridge connects Sailors with industry partners in real-world job experiences. For Sailors SkillBridge provides an invaluable chance to work and learn in civilian career areas. For industry partners SkillBridge is an opportunity to access and leverage the world's most highly trained and motivated workforce at no cost. Sailors participating in SkillBridge receive their military compensation and benefits, and industry partners provide the training and work experience.

Each Navy command establishes local SkillBridge participation procedures.

For more information about these SkillBridge opportunities, visit <https://skillbridge.osd.mil/index.htm>.

## STAY NAVY

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### AC to AC and FTS to FTS - Continue Navy career on Active Duty.

E6 and below with less than 14 years of service will require a C-Way Application to be approved for reenlistment or extension.

Once C-Way application is approved, the Sailor should request to Reenlist or Extend with the appropriate form.

REENLIST / EXTEND: Request Chit/Form:

Career Waypoints-Reenlistment Approval:

School as a Reenlistment Incentive:

Prior Service Reenlistment Eligibility - Reserve (PRISE-R):

MyNavy Assignments (MNA):

Medical/Dental Screening:

Command Recommendation (evaluation):  Bonus:  Ceremony:

### RC to AC/FTS

See MILPERSMAN 1306-1505: Sailors may complete a component change from the Reserve Component (RC) to AC (RC2AC/FTS). This not only leverages existing skill sets that reside in the RC population to improve and maintain AC community health, but also provides qualified Sailors with an opportunity to resume or begin a career in the AC/FTS. This component change refers to a permanent transfer from RC2AC/FTS. This voluntary program enables qualified, eligible enlisted RC Sailors to submit applications in Career Waypoints (C-WAY) based on available quotas published on the Bureau of Naval Personnel (BUPERS), Enlisted Community Manager (BUPERS-32) Web page at: <https://www.public.navy.mil/bupers-npc/enlisted/community/selres/Pages/EnlistedReserveOpportunities.aspx>.

If you have any questions or concerns, contact your unit or NOSC career counselor.

### RC to RC - Continue your Navy career as a Reservist.

Submit reenlistment request utilizing NAVRES 1160/1 Drilling Reservist Reenlistment Worksheet.

REENLIST / EXTEND: Request Chit/Form:

School as a Reenlistment Incentive:

MyNavy Assignments (MNA):

Medical/Dental Screening:

Command Recommendation (evaluation):  Bonus:  Ceremony:

### AC/FTS to CIP

The Career Intermission Program allows Officers and Enlisted Sailors to transfer out of the active component (AC/FTS) and into the Individual Ready Reserve for a period of one to three years to pursue personal or professional obligations outside the Navy, while providing a means for their seamless return to active duty.

For additional information, go to: <https://www.public.navy.mil/bupers-npc/career/reservepersonnelmgmt/IRR/Pages/CIP.aspx>.

### AC/FTS to Secretary of the Navy Tours with Industry

This program provides a venue for exceptional Sailors to experience innovative business practices. Navy fellows are fully immersed in company practices and will be actively engaged in projects and company operations. Past fellows were assigned to companies including VMware, Qualcomm, Apple, Inc., Boeing, Tesla, Oak Ridge National Laboratory, GE Digital, Amazon, FedEx, Northrup Grumman, Space X, LinkedIn and USAA.

For additional information go to: <https://www.public.navy.mil/bupers-npc/career/talentmanagement/Pages/SNTWI.aspx>.

### Canvasser Recruiter (CANREC)

The Canvasser Recruiter (CANREC) Recall Program is a voluntary and temporary recall program for RC personnel to serve as production recruiters in support of the Navy Prior Service recruiting mission. Personnel eligible to volunteer for a Definite (also termed as "temporary") Recall to Active Duty (ACDU) as a CANREC are Reserve Component (RC) members, specifically Selected Reserve (SELRES), Individual Ready Reserve (IRR-ASP), and Voluntary Training Unit (VTU) personnel.

For additional information, go to:

<https://www.public.navy.mil/bupers-npc/career/reservepersonnelmgmt/definiterecall/Pages/CANRECRecall.aspx>.

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### Career Waypoints-Reenlistment:

The Command Career Counselor is your local advocate to assist you with the Career Waypoints application process.

- E3-E6 Sailors with less than 14 years of service must submit a Career Waypoints application, regardless of reenlistment intentions. Sailors who do not desire to reenlist will submit an "intends to separate" application. Sailors not eligible for reenlistment will submit a "not eligible" application.
- The Career Waypoints system automatically generates most of the applications needed by Sailors. Applications must be submitted no later than 16 months prior to expiration of active/reserve obligated service (EAOS/EOS) or as extended (SEAOS/SEOS). Sailors with less than 24 months of contract time remaining at their projected rotation date (PRD) will submit an application 15 months prior to their PRD. In either case, the Career Waypoints system will automatically generate

applications for Sailors 18 months prior to either timeframe. Applications required outside of the established C-Way gates can be submitted as Special Circumstance applications. Examples of when these may be needed include OBLISERVE for special duty, decommissioning or homeport shift.

- The C-Way 3-2-1 Process aligns career decisions with the detailing process. Soft End of Active/Reserve Obligated Service (SEAOs/SEOS)/End of Active/Reserve Obligated Service (EAOS/EOS) applications are created by C-Way at the 18 month from S/EAOS/EOS mark and must be submitted by the Command Career Counselor at the 16 month mark. This provides time for the Career Counselor to validate the Sailor's information and to ascertain the Sailors career intentions. The first C-Way review gate occurs from 16 to 13 months from S/EAOS/EOS with career choice options of in-rate, conversion, and Selected Reserve. The second review gate occurs from 12 to 9 months from S/EAOS/EOS with career choice options of conversion and Selected Reserve. From 8 months to 4 months to S/EAOS/EOS the Sailor can only choose Selected Reserve affiliation.
- Monthly reenlistment quotas are limited and must be reserved for our best and brightest Sailors who desire to Stay Navy. Sailors must choose one of the following based on their desires and qualifications:
  - Reenlist-in-Rate,
  - Reenlist-in-rate, Willing to Convert
  - Convert only
  - AC to AC or FTS to FTS
  - RC to AC/FTS
  - RC to RC
  - AC/FTS to CIP (Intermission)
  - AC/FTS to Tour w/ Industry
  - SELRES option
  - Canvasser Recruiter
  - Intend to separate
  - Not eligible

In February 2014, C-Way delivered auto-approval capabilities to provide reenlistment decisions on S/EAOS/EOS applications more quickly for eligible ratings. This changed the monthly processing of reenlistment applications as described below.

- If you are in an, "open" rating or a "balanced" rating in an undermanned year group or an E6, you are eligible for reenlistment, and your application is submitted with correct data it will be auto-approved and returned immediately, and you can reenlist.
- If you are in a "competitive" rating or a balanced rating but not an undermanned year group, then your application will be processed through the monthly Rack and Stack process. Applications submitted in one month are processed in Rack and Stack the following month.
- For Nuclear ratings, all applications are reviewed by enlisted community managers on an ongoing basis throughout the processing month.
- If required data is missing (evaluations, Physical Fitness Assessment (PFA) data, security clearance etc.) the application will be denied with a note to your career counselor regarding what needs to be fixed. It is critical the Command Career Counselor reviews these notes to ensure Sailors are not disadvantaged in their opportunities for retention.
- Upon completion of the monthly process, Career Waypoints results will be available to command users via the Monthly report section of the Career Waypoint system.
- For additional guidance, see MILPERSMAN 1160-140, NAVADMIN 231/17, and your Career Counselor  
Or call My Navy Call Center: (833) 330-MNCC or (901) 874-MNCC; or [askmncc@navy.mil](mailto:askmncc@navy.mil)

### **Targeted Reentry Program (TRP)**

NAVADMIN 047/18 empowers COs with the ability to identify and recommend SELRES on active duty/Definite Recall (ACDU) and Full Time Support (FTS) enlisted personnel, who are the best and brightest, the option for expedited reentry to Active Duty in the Navy.

- *Golden Ticket* – Sailors are guaranteed an expedited return to ACDU within one year from separation from ACDU. Sailors who do not use their Golden Ticket within one year are automatically convert to a Silver Ticket for one additional year. Sailors must remain fully qualified.
- *Silver Ticket* – Sailors are afforded an expedited return to ACDU within two years from separation date. This opportunity is subject to Needs of the Navy (NOTN) and provided the Sailor remains fully qualified.

Upon completion of the monthly process, Career Waypoints results will be available to command users via the Monthly report section of the Career Waypoints system.

For additional guidance, see MILPERSMAN 1001-260, NAVADMIN 231/17, and your Career Counselor  
Or call My Navy Call Center: (833) 330-MNCC or (901) 874-MNCC; or [askmncc@navy.mil](mailto:askmncc@navy.mil)

**AC/FTS TRANSFER:**

<u>15 Months</u>	<u>12 Months</u>	<u>9 Months</u>	<u>6 Months</u>	<u>Orders Received</u>
Career Waypoint	Career Waypoint	Career Waypoint	Accept Orders	Screening
Exception Family Member	Exception Family Member	Medical/Dental	Reverse Sponsor	Obligate
MNA	MNA	MNA	Relocation (FFSC)	Bonus
Mil to Mil	Eval	SRB	SRB	
Family Care Plan				
Continuous Overseas Tours (COT)				
Overseas Tour Extension Incentive Program (OTEIP)				

**SELRES TRANSFER:**

<u>12 Months</u>	<u>9 Months</u>	<u>6 Months</u>	<u>3 Months</u>	<u>Orders Received</u>
MNA	MNA	MNA	MNA	Sign Eval
(verify account access)	(extend in current field)	(apply for billets)	(apply for billets)	
Family Care Plan		Start Eval		
Mil to Mil		Reverse Sponsor		
		Incentives/EOS opportunities		

For additional assistance in transfer and relocation, go to the Military OneSource website:  
<https://www.militaryonesource.mil/> and visit your Fleet and Family Support Center on base.

**SEPARATING/RETIRE\*:**

<u>18 -12 months</u>	<u>6 months</u>	<u>90 days</u>	<u>30 days</u>
TAP*	MED/DEN	Copy of Records	Copy of Records
Complete DD 2648	Relocation	Official Record CD	PSD
Transition Planning	Relocation Services (FFSC)	Arrange Ceremony	MED/DEN
Annual Statement of Service History (ASOSH)	Reserve Affiliation	Request Leave / PTDY	DD 214*
Reserve Only	VA/DVA		

\*Upon demobilization, SELRES will need Transition Assistance Program (TAP) and DD-214; DD-214 is not required for Reserve Retirements.

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**PHYSICAL FITNESS:**

Participate in a year-round physical fitness program to meet Navy fitness and BCA standards. Review and verify accuracy of PFA data in PRIMS within 60 days of the PFA cycle. (PRIMS is accessible through your BUPERS Online Account)

Height  Weight  If Required (AC  BCA  )

Last 2 PRT Cycles: Forearm Plank  /  Push-ups  /  Run/Swim/Cardio  /

Overall Score  /

List date (if) any PRT/BCA failure(s) over the last 5 years  /

List if any Medical Waiver(s)  /

For more information on Navy Fitness, visit: [https://www.public.navy.mil/bupers-npc/support/21st\\_Century\\_Sailor/physical/Pages/default2.aspx](https://www.public.navy.mil/bupers-npc/support/21st_Century_Sailor/physical/Pages/default2.aspx)

## PROFESSIONAL MILITARY EDUCATION (E1/E2/E3)

(Resident and non-resident coursework designed to enhance a Sailor's general military professional knowledge and abilities)

**EDUCATION: (Prior to considering any pursuit of off duty education or program enrollment call the Navy College Virtual Education Center (NCVEC) 877-838-1659 or Visit your overseas Navy College Office.)**

Education Plan Completed (Navy College Office/NCVEC)

Current Education Level

Degree Goal

\*\* Various degree options are available in the Advanced Education section. \*\*

Goal: Date: AA/AS  BA/BS  Master   
(Credits to earn a degree - AA/AS: 60 SH/90 QH, BA/BS: 120 SH/180, QH, Master /Doctorate: Variable based on program)

Number of current credits  American Council on Education (ACE) recommended credits

Joint Service Transcripts (JST)

HS Transcripts  College Transcripts

Date Degree Obtained: AA/AS  BA/BS  Master  Doctorate

For entry into JST, have your College/University send official transcripts to:  
Naval Education and Training Command N644  
JST Operation Center  
6490 Saufley Field Road  
Pensacola, FL 32509  
Email: [JST@DODED.mil](mailto:JST@DODED.mil)

**VOLUNTARY EDUCATION: Links to study guides, exam preparations, and practice tests are located on the DANTES website <https://www.dantes.doded.mil/>**

Academic skills  NCPACE  CLEP  DSST

TA  MGIB  MGIB-SR  Post 9/11 GIB

**E1/E2/E3 REQUIRED NAVY PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
Foundational Leader Development Course <sup>5</sup>	Water front/ Flightline/ Various <sup>4</sup>	NELD-03	2.5 days	
Navy Military Training (Life Skills) (Pre-A School Delivery only) <sup>6</sup>	Command Delivered	A-500-1000	2 days	
Professional Military Knowledge Eligibility Exam (PMK-EE) for E4	Navy e-Learning	NETCPDC-PMK-EE-E4-1.0		
Ethics Training	Command Delivered			
<b>Required General Military Training Topics For FY 2022 (Delivery determined by command discretion) <sup>1</sup></b>				
Sexual Assault Prevention and Response Awareness (SAPR) <sup>3</sup>	Command Delivered	CPPD-GMT-SAPRA-1.0		
Cyber Awareness Challenge	MNP	DOD-IAA-V16.0		
Counterintelligence Awareness and Reporting	Command Delivered/ MNP	DOD-CIAR-1.0		
Records Management	Command Delivered/MNP	DOR-RM-010-1.2		
Privacy Act	Command Delivered			
Suicide Prevention <sup>3</sup>	Command Delivered	CPPD-GMT-SAP-1.0		
Antiterrorism Level I <sup>2</sup>	Command Delivered/ MNP	CENSECFOR-AT-010-1.0		

1 - Verify GMT topics on the My Navy Portal (MNP) GMT webpage

2 - Personnel with less than 3 years of time-in-service must also complete Antiterrorism Level 1 training. For personnel with greater than 3 years of time-in-service, Antiterrorism Level 1 periodicity is now a triennial requirement and will be mandated for all hands in FY-22.

3 - The recommended method of delivery for SAPR and Suicide Prevention annual training is via face-to-face, small group facilitated discussions.

4 - See MNP Enlisted Leadership Development page: <https://www.mnp.navy.mil/group/training-education-qualifications/enlisted-leader-development>.

5 - Available for paygrades E3 and E4

6 - Required for delivery in "A" School for all ratings

**E1/E2/E3 REQUIRED COMMUNITY PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
None				



**E1/E2/E3 RECOMMENDED NAVY PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
Basic Military Requirements (NAVEDTRA 14325) (EDITION 1/1/2002)		NAVEDTRA 14325		
Professional Military Knowledge Eligibility Exam (PMK-EE) Study Material	Navy e-Learning	NETCPDC-PMK-EE-SM-1.0		
Military Requirements for Petty Officer Third and Second Class	Navy e-Learning	NRTC-NAVEDTRA-14504-MRFPO-TASC-1.0		
Introductory Enlisted Professional Military Education (IEPME)	Navy e-Learning	Military DON/ PME	18 hrs	
Block 1 Introductory EPME - Introduction	Navy e-Learning	NWC-IEPME-INTRO-B1	-	
Block 2 Introductory EPME - History and Traditions	Navy e-Learning	NWC-IEPME-INTRO-B2	3 hrs	
Block 3 Introductory EPME - Enlisted Professionalism	Navy e-Learning	NWC-IEPME-INTRO-B3	3 hrs	
Block 4 Introductory EPME - Policy and the Navy	Navy e-Learning	NWC-IEPME-INTRO-B4	3 hrs	
Block 5 Introductory EPME - Planning for Operations	Navy e-Learning	NWC-IEPME-INTRO-B5	3 hrs	
Block 6 Introductory EPME - Regional and Cultural Awareness	Navy e-Learning	NWC-IEPME-INTRO-B6	3 hrs	
Block 7 Introductory EPME - Technology in the Maritime Domain	Navy e-Learning	NWC-IEPME-INTRO-B7	3 hrs	
Block 8 Introductory EPME - Conclusion	Navy e-Learning	NWC-IEPME-INTRO-B82	-	
Cultural Awareness	Navy e-Learning	Foreign Language and Culture	45 hrs	
Navy Reserve Fundamentals for Active Duty Course	Navy e-Learning	NAVRESFOR-NRF-3.0	10 hrs	
Nutrition	Navy e-Learning	NMHCI2107V2.1	1 hour	
Personal Financial Management	Navy e-Learning	CPD-PFM-1.0	8 hrs	
PREVENT	Command Delivered	S-501-0150	24 hrs	
<b>Recommended General Military Training Topics For FY 2022 (Delivery determined by command discretion) <sup>1</sup></b>				
Alcohol, Drug, and Tobacco Awareness	Command Delivered	CPPD-GMT-ADTA-1.0		
Combating Trafficking of Persons General Awareness	Command Delivered/ MNP	DOD-CTIP-3.0		
Domestic Violence Prevention and Reporting	Command Delivered	CPPD-GMT-DV-1.1		
Electromagnetic Maneuver Warfare	Command Delivered/ MNP	NAVIFOR-FEWC-EMW-01.01		
Energy Policy	Command Delivered	OPNAV-GMTE-1.0		
Equal Opportunity, Harassment, and Resolution Options	Command Delivered	CPPD-GMT-EOSH-1.0		
Hazing Policy and Prevention	Command Delivered	CPPD-GMT-HPP-1.0		
Operational Risk Management (ORM)	Command Delivered	CPPD-GMT-ORMTC-1.0		
Operations Security	Command Delivered/ MNP	NOST-USOPSEC-3.0		
Personal Financial Management	Command Delivered	CPPD-GMT-PFM-1.0		
Sexual Health and Responsibility	Command Delivered	CPPD-GMT-SHR-1.0		
Stress Management	Command Delivered	CPPD-GMT-SM-1.0		
Traumatic Brain Injury	Command Delivered			
Privacy Act	Command Delivered	DON-PRIV-2.0		
Antiterrorism Level   <sup>2</sup>	Command Delivered/ MNP	CENSECFOR-AT-010-1.0		
Tactical Combat Casualty Care All Service Member/Tier 1	Command Delivered	B-300-2010		
Financial Management <sup>3</sup>	Command Delivered			

1 - Verify GMT topics on MyNavy Portal GMT webpage

2 - Personnel with less than 3 years of time-in-service must also complete Antiterrorism Level 1 training. For personnel with greater than 3 years of time-in-service, Antiterrorism Level 1 periodicity is now a triennial requirement and will be mandated for all hands in FY-22.

3 - Does not have a mandatory periodicity but is required at career touch points per CNO WASHINGTON DC/191539ZJUL16.

**Courses with Recommended Reserve Points:**

Commander Navy Reserve Forces (CNRF) N7 determines the number of reserve points awarded for completion of a course taken on Navy e-Learning. This listing should only be used as a guide and is subject to change by direction of CNFR N7.

Navy e-Learning has no control over how many, if any, reserve points are eventually awarded for the completion of a course. All questions concerning the award of reserve points should be directed to CNFR N7.

**E1/E2/E3 RECOMMENDED RESERVE PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
Navy Reserve Fundamentals Course (E1-E9)	Navy e-Learning	NAVRESFOR-NRF-3.0		
Navy Reserve Order Writing System/Reserve Defense Travel System (E1-E9)	NRPDC New Orleans	R-510-5514	5 days	
Reserve Medical Administration (E1-E7)	NRPDC New Orleans	R-500-0007	5 days	
Reserve Pay and Personnel Management (E1-E9)	NRPDC New Orleans	R-500-0020	5 days	
Non-Prior Service Accession Program	Navy e-Learning	CNRFC-NPSAP-2 /DoN 0	23 hrs	
Guidance for Mobilization	Navy e-Learning	CNRFC-GMB-1.1 /DoN	4 hrs	
Military Sealift Command 101	Navy e-Learning	CNRFC-MS101 /DoN 1.1	24 hrs	

For more details or to check for updates please check CANTRAC or the NRPDC Sharepoint page (CAC required):

[https://private.navyreserve.navy.mil/NRPDC/Pages/NRH\\_Default.aspx](https://private.navyreserve.navy.mil/NRPDC/Pages/NRH_Default.aspx)

**E1/E2/E3 RECOMMENDED COMMUNITY PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
NAVEDTRA: 14014A Airman <sup>1</sup>	MNP	NRTC-NAVEDTRA-14014A-AM-1.0		
NAVEDTRA: 14030 Aviation Electronics Technician 1 (Organizational) <sup>2</sup>	MNP	NRTC-NAVEDTRA-14030A-AET-ORG-ATO-1.0		
NAVEDTRA 14022, Aviation Maintenance Ratings	MNP	NRTC-NAVEDTRA-14022-AMR-1.0		
NAVEDTRA 14028, Aviation Electronics Technician <sup>3</sup>	MNP	NRTC-NAVEDTRA-14028-AET3-1.0		

1 - NAVEDTRA 14014A changed 24JAN2013.

2 - NAVEDTRA 14030A changed 9SEP2015.

## NAVY PROFESSIONAL READING PROGRAM (PRP)

The purpose of the Chief of Naval Operations Professional Reading Program (CNO PRP), maintained by CNO PRP program managers at the U.S. Naval War College, is to facilitate the professional and personal development of all Sailors. For additional information on the CNO PRP visit <https://www.navy.mil/CNO-Professional-Reading-Program/>

### READINESS

Visit <a href="https://www.navy.mil/CNO-Professional-Reading-Program/Readiness/">https://www.navy.mil/CNO-Professional-Reading-Program/Readiness/</a> for more information.		
Foundational	Advanced	Capstone
Ghost Fleet – <i>Singer</i>	Matterhorn - <i>Marlantes</i>	Leaders Eat Last - <i>Sinek</i>
Guide to Maritime Strategy – <i>Holmes</i>	Red Star Over the Pacific - <i>Holmes &amp; Yoshihara</i>	Mindset: Psych of Success - <i>Dweck</i>
Neptune's Inferno - <i>Hornfischer</i>	Seapower: Guide for 21st Century - <i>Till</i>	The Infinite Game - <i>Sinek</i>
Six Frigates – <i>Toll</i>	The Leader's Bookshelf - <i>Stavridis</i>	What is it Like to go to War - <i>Marlantes</i>

### CAPABILITIES

Visit <a href="https://www.navy.mil/CNO-Professional-Reading-Program/Capabilities/">https://www.navy.mil/CNO-Professional-Reading-Program/Capabilities/</a> for more information.		
Foundational	Advanced	Capstone
AI Basics - <i>Taulli</i>	Fifth Domain: Cyber - <i>Clarke</i>	Deep Thinking: AI - <i>Kasparov</i>
Army of None - <i>Scharre</i>	Human Compatible - <i>Russell</i>	Four Global Forces - <i>Dobbs</i>
Burn-In - <i>Singer</i>	New Rules of War - <i>McFate</i>	Genius Weapons - <i>DeMonte</i>
The Future of War - <i>Freedman</i>	The Perfect Weapon - <i>Sanger</i>	Inevitable - <i>Kelly</i>
The Next 100 Years - <i>Friedman</i>		

### CAPACITY

Visit <a href="https://www.navy.mil/CNO-Professional-Reading-Program/Capacity/">https://www.navy.mil/CNO-Professional-Reading-Program/Capacity/</a> for more information.		
Foundational	Advanced	Capstone
Fearless-SEAL Team Six - <i>Blehm</i>	American Naval Thinking - <i>Haynes</i>	End of Grand Strategy - <i>Dombrowski</i>
One Nation Under Drones - <i>Jackson</i>	Fleet Tactics - <i>Hughes</i>	Our Robots Our Selves - <i>Mindell</i>
The Fleet at Flood Tide - <i>Hornfischer</i>	Just and Un-Just Wars - <i>Walzer</i>	Second Most Powerful Man - <i>O'Brien</i>
Tin Can Sailors - <i>Hornfischer</i>	Seapower - <i>Stavridis</i>	The Future of Violence - <i>Wittes</i>

### SAILORS

Visit <a href="https://www.navy.mil/CNO-Professional-Reading-Program/Sailors/">https://www.navy.mil/CNO-Professional-Reading-Program/Sailors/</a> for more information.		
Foundational	Advanced	Capstone
Dichotomy of Leadership - <i>Willink</i>	A Tactical Ethic - <i>Couch</i>	Fortune Favors Boldness - <i>Costello</i>
Ego is the Enemy - <i>Holiday</i>	Character Gap - <i>Miller</i>	No Pity - <i>Shapiro</i>
How to be an Anti-Racist - <i>Kendi</i>	Fed Up - <i>Hartley</i>	Road to Character - <i>Brooks</i>
Tiny Habits - <i>Fogg</i>	Military Ethics - <i>Lucas</i>	The Honest Truth about Dishonesty - <i>Aire</i>
We Can't Talk About That at Work - <i>Winters</i>	Sexual Minorities and Politics - <i>Pierceson</i>	The New Jim Crow - <i>Alexander</i>
	Start with Why - <i>Sinek</i>	

### MCPON's Suggested Reading

Visit <a href="https://www.navy.mil/CNO-Professional-Reading-Program/MCPON-Suggested-Reading/">https://www.navy.mil/CNO-Professional-Reading-Program/MCPON-Suggested-Reading/</a> for more information.		
Master Chief Petty Officer of the Navy (MCPON) Russell Smith identified these 21 additional books as suggested reading.		
A Call to Conscience - <i>Carson, Shepard, Young</i>	Happiness Advantage - <i>Achor</i>	Starship Troopers - <i>Heinlein</i>
Blink: Power of Thinking - <i>Gladwell</i>	Jonathan L. Seagull - <i>Bach</i>	Team of Teams - <i>McChrystal, Collins, Silverman, Fussell</i>
Brave New World - <i>Huxley</i>	Only Women in the Room - <i>Benedict</i>	The Captain Class - <i>Walker</i>
Cannonball! - <i>Yates</i>	Overcome - <i>Redman</i>	The Good Shepherd - <i>Forester</i>
Class 11 - <i>Waters</i>	Perform Under Pressure - <i>Evans</i>	The Old Man's Trail - <i>Campbell</i>
Descent Into Darkness - <i>Raymer</i>	Run Silent, Run Deep - <i>Beach</i>	Tragedy at Honda Point - <i>Lockwood</i>
Duty: A Memoir - <i>Gates</i>	Shoot the Women First - <i>MacDonald</i>	We Die Alone - <i>Howarth</i>

Nearly 200 years ago, the Navy ordered its ships be outfitted with a reading list of 37 books in order to help train and educate Sailors. The Navy's leaders knew then what is still the case today: to outthink our competitors we must study and apply lessons we've learned from our past. Furthermore, it is critically important for our Navy to be a learning organization. And one of the very best ways to do that is to foster an environment where every Sailor deepens their level of understanding and learning.

That is why we launched an updated Chief of Naval Operations Professional Reading Program (CNO-PRP) reading list, with a motto of "Read Well to Lead Well."

**E1/E2/E3 RECOMMENDED COMMUNITY READING**

Title	Completed
Sailors to the End <i>by Gregory A. Freeman</i>	
Naval Aviation Maintenance Program (NAMP); CHAP 1, 5, 9, 10 <i>COMNAVAIRFORINST 4790.2 series</i>	
Cleaning and Corrosion Control, Volume I, Corrosion Program and Corrosion Theory; CHAP 3 <i>NAVAIR 01-1A-509-1</i>	
NEETS, Module 10--Introduction to Wave Propagation, Transmission Lines, and Antennas <i>NAVEDTRA 14182</i>	
NEETS, Module 11--Microwave Principles <i>NAVEDTRA 14183</i>	
NEETS, Module 13--Number Systems And Logic Circuits <i>NAVEDTRA 14185A</i>	
NEETS, Module 15--Principles Of Synchros, Servos, And Gyros <i>NAVEDTRA 14187A</i>	
NEETS, Module 16--Test Equipment <i>NAVEDTRA 14188A</i>	
NEETS, Module 17--Radio Frequency Communications Principles <i>NAVEDTRA 14189</i>	
NEETS, Module 18--Radar Principles <i>NAVEDTRA 14190</i>	
NEETS, Module 22--Digital computers <i>NAVEDTRA 14194A</i>	
NEETS, Module 24--Fiber Optics <i>NAVEDTRA 14196A</i>	



## ALL PAYGRADES VOLUNTARY EDUCATION



**Note:** Prior to considering any pursuit of off duty education or program enrollment contact the Navy College Virtual Education Center (NCVEC) or visit your Overseas Navy College Office.

**You must complete the Tuition Assistance Training before your first course will be approved.**

**Complete the online courses at the Navy College Website: <http://www.navycollege.navy.mil/>**

### How do I get started?

You already have. All your training up to this point is part of your Aviation Electronics Technician - Organizational Level Roadmap. Now that you have made the first steps you will need to sit down and formulate a plan. This plan will work best if you start out discussing your options with your Leading Chief Petty Officer, Leading Petty Officer, Mentor, or Career Counselor. They will help you understand all of the basics. Then your next step is to contact the Navy College Virtual Education Center or visit your Overseas Navy College Office. Then your counselors will be able to help you formalize your plan and make sure that it makes sense for both you and the Navy. To aid you in your conversation with these professionals, here are a few questions that you may want to ask.

What credits do you have? What non-college courses have you taken? Where do you want to go? What field of study, or what kind of degree? What program will help me get there: Traditional or Online? What are my next steps: Transfer credits, take exams, have experience evaluated, or sign up for new courses?

### RECOMMENDED OCCUPATIONAL-RELATED ASSOCIATE'S DEGREE FOR ATO

Recommended Associates' degrees for the Airman
English Language and Literature, General
Mathematics and Computer Science

### RECOMMENDED OCCUPATIONAL-RELATED BACCALAUREATE/MASTERS DEGREE FOR ATO

Recommended Bachelors/Masters degrees for the Airman
Human Resources Management/Personnel Administration, General
Business Administration and Management, General
Air and Space Operations Technology

## GENERAL INFORMATION ON VOLUNTARY EDUCATION

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### The Navy College Program & Web Page:

The Navy College Program (NCP) provides opportunities to Sailors to earn college degrees by providing academic credit for Navy training, work experience, and off-duty education. The NCP mission is to enable Sailors to obtain a college degree while on active duty. In support of the four R's - Recruiting, Readiness, Retention, and Respect - the NCP signifies Navy's commitment to education by improving enlistment appeal; demonstrating Navy service and achieving a college degree are compatible; helping Sailors apply themselves to new situations and challenges and better preparing them for advancement; building up Sailors' self-image; and producing higher quality Sailors.

- More information is available online at: <https://www.navycollege.navy.mil>

### Tuition Assistance (TA):

NAVADMIN 114/19 limit changes as of 1 October 2019: TA provides funds for eligible active-duty personnel to attend approved educational institutions on an off-duty basis to earn a high school diploma, vocational/technical certificate, or college degree. TA pays for tuition. TA will pay for the following amount per career: 120 semester hours, or 180-quarter hours or 1800 clock hours or a combination of semester, quarter and clock hours. TA will pay the following amounts per fiscal year: 12 semester hours, not to exceed \$250/credit for semester hours or 18-quarter hours not-to-exceed \$166.67/credit for quarter hours or, 180 clock hours not-to-exceed \$16.67/clock hours or a combination of semester, quarter and clock hours.

- More information is available online at: <https://www.navycollege.navy.mil>

### Joint Service Transcripts (JST)

JSTs are official military transcripts which are used by colleges to validate your actual credited training. Every Sailor has a transcript already and access to it is free.

- More information is available online at: <https://jst.doded.mil/>

### The American Council on Education (ACE)

ACE has reviewed every course listed in the OCCUPATIONAL Roadmap and determined what type of collegiate level credit is recommended. The ACE identifier, listed with each course, is a source to validate the information and to check for changes as they occur.

- Updates can be found at <http://www.acenet.edu/news-room/Pages/Military-Guide-Online.aspx>.

### Vocational Certificates

Vocational Certificates are available from most community colleges. Most of your military training can be counted toward their degree programs, but they will still require residency credits and approximately 40-75 credit hours. These certificates can be as valuable as the apprenticeship program in the civilian work force.

### College credits by Testing CLEP, DSST

Testing can replace the requirement to attend most of the college courses listed in the Occupational Roadmap. Base Education Centers offer CLEP and DSST exams for active duty military at no cost. They also offer a comprehensive list of "credit-by-exam" tests. Additionally, many of the tests have study guides available. These tests are available at the base education center or through the base library system. For specific testing locations visit the DANTES website.

- Navy College Program: <https://www.navycollege.navy.mil/information-for-sailors/pre-college-testing-and-college-credit.htm>
- DANTES: <http://www.dantes.doded.mil/examinations/earn-college-credit/earn-college-credit.html>

### College Entrance Exams Testing ACT, SAT

The ACT and SAT are both standardized tests that help colleges evaluate candidates. Many colleges require that students submit test results as part of the admission application process. Since Sailors are considered transfer students, these tests are not generally required for admission. However, some Sailors must take the tests to enter specific military programs.

- Navy College Program (ACT SAT): <http://www.navycollege.navy.mil/information-for-sailors/college-entrance-exams.htm>
- DANTES (ACT SAT): <http://www.dantes.doded.mil/examinations/college-admissions/act.html>

## REFERENCES

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### Navy Enlisted Learning and Development Programs:

- Learning and Development Roadmap for Enlisted Sailors, OPNAVINST 1500.77(series)
- Navy Enlisted Retention and Career Development Program, OPNAVINST 1040.11(series)
- Career Counselor Handbook, NAVPERS 15878L
- Command Sponsor and Indoctrination Programs OPNAVINST 1740.3(series) (Sponsor assigned within 10 days of orders received / Indoctrination completed as soon as possible and practicable but NLT 90 days)
- Command Sponsorship of Dependents at Overseas Duty Stations MILPERSMAN 1300-150 to 1300-210
- Navy Enlisted Warfare Qualification Programs OPNAVINST 1414.9 (series)
- Master Training Specialists (MTS) Program NETCINST 1500.2(series)
- Command Master Chief Program OPNAVINST 1306.2 (series)

### Reenlistments and Extensions:

- Agreement of Enlisted Naval Reservist, and Fleet Reservists Inductees to Remain on Active Duty MILPERSMAN 1160-060
- Extension of Enlistments MILPERSMAN 1160-040
- Overseas Tour Extension Incentives Program (OTEIP) MILPERSMAN 1306-300
- Consecutive Overseas Tours (COT) Leave Travel Entitlement Policy MILPERSMAN 1050-410
- Career WayPoints - Reenlistment MILPERSMAN 1160-140
- Reenlistment Ceremony MILPERSMAN 1160-020
- Leave of Military Personnel MILPERSMAN 1050-040
- Required Counseling Upon Enlistment and Reenlistment MILPERSMAN 1160-031
- Selective Reenlistment Bonus (Use Latest SRB NAVADMIN)
- Selective Training and Reenlistment (STAR) Program MILPERSMAN 1160-100
- Assignment to School as a Reenlistment Incentive MILPERSMAN 1306-1006
- Reserve Enlisted Incentives RESPERSMAN 1100-020 and current ALNAVRESFOR Message
- Reenlistments and Extensions for Sailors in a Drilling Status RESPERSMAN 1160-010
- Satisfactory Participation in the Navy Reserve RESPERSMAN 1001-010

### Fleet Reserve and Retirements:

- Casualties and Survivor Benefits (SBP) MILPERSMAN 1770-010 to 1770-280 OPNAVINST 1750.5(Series)
- Disability Retirement MILPERSMAN 1850-010 to 1850-040
- Fleet Reserve and Retirement MILPERSMAN 1800-010 to 1800-070
- Privately Owned Vehicle (POV) Shipment Entitlement Policy and Household Goods (HHG) Shipment and Storage Entitlement Policy MILPERSMAN 4050-010 to 4050-020
- Permissive Temporary Duty (PTDY) Authorization for Job/House Hunting MILPERSMAN 1320-220
- Transition Assistance Program (TAP) OPNAVINST 1900.2(series) (Initiate a DD-2648E-1 NLT 90 Days Prior to Separation and attend workshop 12 months prior to separation/Fleet Reserve/Retirement date)

### Enlisted Administrative Separations:

- Separation by Reason of Alcohol Rehabilitation Failure MILPERSMAN 1910-152
- Separation by Reason of Misconduct -Drug Abuse MILPERSMAN 1910-146
- Separation by Reason of Convenience of the Government -Early release to further education MILPERSMAN 1910-108
- Administrative Separation (ADSEP) Policy and General Information MILPERSMAN 1910-010 to 1910-812
- Fraudulent Enlistment MILPERSMAN 1910-134
- High Year Tenure (HYT) MILPERSMAN 1160-120
- Misconduct (various reasons) MILPERSMAN 1910-138/140/142
- Department of the Navy (DON) Policy on Parenthood and Pregnancy SECNAVINST 1000.10(series) & MILPERSMAN 1910-124
- Separation by Reason of Convenience of the Government -Personality Disorder MILPERSMAN 1910-122
- Separation by Reason of Physical Fitness Assessment (PA) Failure MILPERSMAN 1910-170
- Separation by Reason of Misconduct - Commission of a Serious Offense MILPERSMAN 1910-142
- Separation by Reason of Unsatisfactory Performance MILPERSMAN 1910-156



## Advancement & Service Schools:

- Advancement Manual for Enlisted Personnel of the U.S. Navy and U.S. Navy Reserve BUPERSINST 1430.16(series)
- Accelerated Advancement of Recruit Training Class "A" School Graduates, and Ceremonial Guard MILPERSMAN 1430-010
- Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series)
- Service Schools MILPERSMAN 1306-600/602/604/608
- Class "A" School & Rating Entry Requirements MILPERSMAN 1306-618
- Retesting with Armed Forces Classification Test (AFCT) version of the Armed Services Vocational Aptitude Battery (ASVAB) MILPERSMAN 1236-010
- Professional Apprenticeship Tracks Program (PACT) NAVADMIN 318/07
- Prior Service Reenlistment Eligibility – Reserve (PRISE-R) MILPERSMAN 1133-061

## Education Advancement & Service Schools:

- Joint Chiefs Professional Military Education (PME) Manual 1805.01
- Voluntary Education (VOLED) for Navy Sailors OPNAVINST 1560.9(series)
- Navy Voluntary Education Program NETCINST 1560.3(series)
- Navy Credentialing Programs OPNAVINST 1540.56
- Administration of the United Services Military Apprenticeship Programs (USMAP) OPNAVINST 1560.10(series)

## Diversity, Equity and Inclusion, and Anti-Extremism:

- Diversity, Equity and Inclusion: <https://diversity.defense.gov>
- DOD Diversity and Inclusion Management Program DODI 1020.05(series)

## Other Quick References:

- Awards Manual (SECNAVINST 1650.1(Series))
- Change in Rating MILPERSMAN 1440-010 to 1440-040
- Department of the Navy Correspondence Manual (SECNAV M-5216.5)
- Navy Alcohol and Drug Abuse Prevention and Control OPNAVINST 5350.4(series)
- Exchange of Duty (SWAPS) MILPERSMAN 1306-700
- First-Term Personnel Assignment Policy MILPERSMAN 1306-126
- Individual Augmentation (IA) Policy and Procedures OPNAVINST 1001.24(series)
- Military Couple and Single Parent Assignment Policy MILPERSMAN 1300-1000
- Military Pay MILPERSMAN 7220-010 to 7220-410
- Navy Performance Evaluation System BUPERSINST 1610.10 (Series)
- Overseas Extensions MILPERSMAN 1300-310
- Physical Readiness Program OPNAVINST 6110.1(series) / MILPERSMAN 6100-6199
- Reassignment for Humanitarian Reasons (HUMS) MILPERSMAN 1300-500
- Standardized Policy and Procedures for the Active Duty for Operational Support (ADOS) Programs OPNAVINST 1001.20 (series)
- Operational Risk Management OPNAVINST 3500.39C
- Personnel Qualification Standards (PQS) Catalog NAVEDTRA 43100-6M
- Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards NAVPERS 18068F Volume 1 & 2